

**Rochester Hills Public Library
Board of Trustees Meeting**

December 11, 2023

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, December 11, 2023. The President called the meeting to order at 7:00 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Bob Bonam, Melinda Deel, Anne Kucher, Julianne Reyes, and Harper West.

Guests included Library Director Juliane Morian and Oakland Township Library President, Michael Tyler and Alice Moo, City of Rochester liaison.

No members of the public were present.

- II. Public Comments – none

- III. Welcome

- A. Ms. Lawson welcomed new trustee, Harper West to the board. Ms. West thanked Ms. Lawson and said she was excited to begin her term.

- IV. Minutes

- A. On a motion by Mr. Bonam, seconded by Ms. Deel, the board unanimously approved the minutes as presented from November 13, 2023 with minor discussion on the ways to cite a reason for entering closed session.
- B. On a motion by by Mr. Bonam, seconded by Ms. Reyes, the board unanimously approved minutes from the closed session with no discussion.

- V. Treasurer's Report was reviewed and filed.

- VI. Monthly Bills

- A. On a motion by Mr. Bonam, which Ms. Deel seconded, the board unanimously approved the monthly bills for November 2023, which totaled \$417,936.95 with no discussion.

- VII. Communications

- A. The board reviewed and filed the communications, with no significant discussion.

- VIII. Director's Report and Statistical Report

- A. The board reviewed the director's reports and statistical report with minor discussion.
 1. Ms. Morian shared a portfolio of work submitted by Quinn-Evans a prospective architecture firm for renovation work at RHPL. Discussion ensued on the list of major capital projects that need updating. Ms. Morian said she would draft a list and estimates for replacement and present to the finance committee for projections on how to fund those projects.

2. Ms. Morian presented the Centennial webpage to the board and discussed some of the marketing materials and swag designed for giveaways in 2024 as part of the centennial celebration.

IX. Committee Reports

- A. Finance Committee – the finance committee did not meet but discussed over email the prospective amended budget that was favorable to library operations and expenses, and did not see a need to adopt an amended budget in 2023.
- B. Nominating Committee – Ms. Kucher chaired the committee and reported the proposed slate of officers to be voted on in January:
 - 1. President – Melinda Deel
 - 2. Vice-President – Bob Bonam
 - 3. Secretary – Anne Kucher
 - 4. Treasurer – Madge Lawson
- C. Policy Committee – Ms. Morian reported that the Policy Committee did receive a new version of GOV-6 Trustee Code of Conduct from the attorney. She said that the attorney renamed it a Code of Ethics and proposed new wording for the policy. As a result, the Policy Committee will meet again in December to review and consider a new policy to bring before the full board.

X. Other Business

- A. The board reviewed the draft version of the 2024 planning calendar, noting changes that Ms. Morian highlighted, and provided suggestions that may influence the final calendar of events presented for approval at the board’s annual meeting in January.

XI. Board Comments

- A. Ms. Deel shared that she attended the Rochester Area Youth Association’s annual meeting on behalf of the library. She relayed that they are in need of additional volunteers to assist as board members or program chairs.

XII. Questions from the Liaisons

- A. Mr. Tyler asked if the library’s computer system can filter based on residential address in order to send out targeting mailings, and Ms. Morian confirmed that it can.

XIII. The regular meeting adjourned at 8:30 pm

Anne Kucher, Secretary