

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Mission:

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

August 6, 2025

Agenda

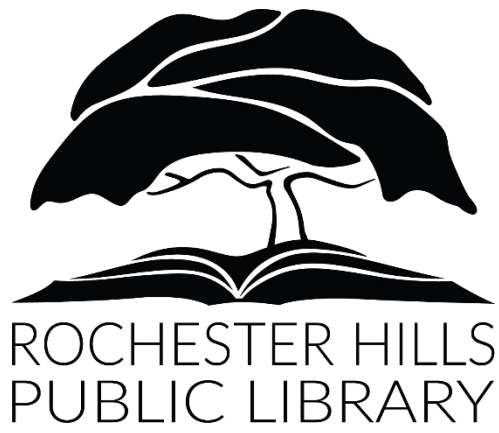
- I. Call to order of the regular meeting
- II. Public Hearing
 - a. Open Public Hearing regarding the RHPL 2026 Proposed Budget Plan
- III. Public Comments*
- IV. Elevator Modernization summary and recommendation prepared by Andy Roy, The Roy Company (TRC)
- V. Approval of the Agenda
- VI. Minutes of regular meeting on July 8, 2025
- VII. Treasurer's Report for July 2025
- VIII. Monthly bills for July 2025 in the amount of \$426,765.30
- IX. Communications
 - a. Customer Comments
 - b. Community Foundation of Greater Rochester RHPL Endowed Funds Statement
 - c. Fall 2025 News & Views newsletter
 - d. Press Coverage
- X. Reports
 - a. Library Director
 - b. Statistical Report
- XI. Committee Updates
 - a. Policy
 - i. First reading of MGT-5 Gifts and Donations Policy
 - ii. First reading of MGT-14 Volunteer Policy

*Each individual shall state their name, municipality, and will be permitted 3 minutes of comment time.

- iii. First reading of PERF-2 Professional Development Policy
 - iv. First reading of INF-2 Information Services Policy
 - b. Director's Evaluation - appoint members
- XII. Other Business
 - a. Adopt 2026 budget plan and resolution to appropriate funds
- XIII. Board Comments
- XIV. Questions and Comments from the Liaisons
- XV. Adjournment

*Each individual shall state their name, municipality, and will be permitted 3 minutes of comment time.

Minutes



**Rochester Hills Public Library
Board of Trustees Meeting
July 8, 2025**

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Tuesday, July 8, 2025. The President called the meeting to order at 7:00 pm in the boardroom of the library. The presiding officer was Bob Bonam.

A quorum of the board included Melinda Deel, Anne Kucher, Madge Lawson, and Harper West. Julianne Reyes entered the meeting at 7:12pm, and she had communicated prior to the meeting that she anticipated arriving late.

Guests included Library Director Juliane Morian, Oakland Township Library Board Liaison Jim Kiefer, and City of Rochester Liaison Lauren Coleman.

One member of the public was present.

- II. Public Comments - none
- III. Presentation by HGA architects on the Library Journal Design Institute conference summary
- A. After the presentation concluded, there was minor discussion among the board about the benefits of working with an architect throughout various stages of building improvement phases.
- IV. Approval of the Agenda
- A. On a motion by Ms. West, which Ms. Deel seconded, the board unanimously approved the agenda as presented with no additional discussion.
- V. Minutes
- A. On a motion by Ms. West, which Ms. Kucher seconded, the board unanimously approved the meeting minutes from June 10, 2025 with no changes or additional discussion.
- VI. The Treasurer's Report was reviewed and filed.
- VII. Monthly Bills
- A. On a motion by Ms. Kucher, which Ms. Deel seconded, the board unanimously approved paying the monthly bills in the amount of \$427,060.12 with no additional discussion.
- VIII. Communications
- A. The board reviewed and filed the communications with no major discussion.
- IX. Reports
- A. The board reviewed and filed the director's report and the statistical report.
 - 1. Ms. Morian clarified that the elevator modernization bids were received on June 26th.

2. Ms. Morian provided a recommendation to work with the potential owner's agent, Andrew Roy as a consultant on the elevator modernization bids. The board supported the idea of asking Mr. Roy to attend an upcoming board meeting and provide his insight on the elevator project.
- B. The board reviewed and filed the 2025 Midyear Strategic Plan Update with some discussion.
 1. Ms. Kucher said she was pleased to see a strong commitment to community programs and partnerships.
 2. Ms. Lawson asked about staffing levels, and Ms. Morian stated that RHPL averages 110 employees, noting that 70 staff members are part-time, hourly team members.
 3. Ms. West asked about staff volunteers for the Green Committee as she was pleased to see that committee moving forward.
 4. Ms. West asked about the prior relationship between RHPL and Rochester Hills TV. Ms. Morian said that in the past staff would film commercial-like promotions for RHPL events that would run on the local government channel. That stopped since COVID but RHPL would like to revive that practice and the PR team is working on that.
- X. Committee Reports
 - A. Finance Committee Meeting
 1. The Finance Committee reported that they met on June 30, 2025 for an in-depth review of the proposed 2026 RHPL Budget. Ms. Morian presented two versions of the proposed budget for 2026, one that assumes new contracts are approved by the City of Rochester and Oakland Township Library Board and one represents the worst case scenario if Oakland Township residents do not approve a new millage and the OTLB is unable to sign a new contract. Ms. Morian confirmed a public hearing on either budget is set for August 6, 2025.
- XI. Other Business
 - A. The board reviewed the proposed language of a long-term contract to present to the City of Rochester.
 1. Mr. Bonam asked if it was reviewed by the library's attorney and Ms. Morian stated that it was vetted by the library's attorney and the City of Rochester's attorney as well.
 - B. On a motion by Ms. Lawson that was seconded by Ms. Reyes, the board unanimously approved the long-term contract for new contract terms with the City of Rochester and with no additional discussion and directed Ms. Morian to present it to the Rochester City Council this month.
- XII. Board Comments
 - A. Ms. Kucher thanked Ms. Morian for preparing two budget plans for 2026 that showed how revenue and expenditures would be affected by Oakland Township not approving a new contract.

- B. Ms. West relayed that she learned that a former RHPL board member and past president, Priscilla Hidlum attended her church and relayed to the board that she was doing great.
- C. Ms. Lawson thanked Mr. Kiefer for sharing the informational mailer that OTLB commissioned for their residents to announce the special election. Ms. Lawson felt it was well done.
- D. Ms. Deel thanked Ms. Morian and the entire staff at RHPL for arranging an enjoyable ribbon cutting ceremony for the new bookmobile and a successful summer reading kick-off. The board discussed how delightful it was to have an ice cream truck at the summer reading kick-off and thanked the Friends of the Library for underwriting that program expense. She also expressed praise for the Oakland Township special election mailer.

XIII. Questions and Comments from the Liaisons

- A. Ms. Coleman commented that she was excited to have Rochester City Council take action on a new contract as early as July.
- B. Mr. Kiefer commented that he was appreciative of the RHPL marketing team for consulting on the Oakland Township special election informational flier. He also said that he attended the Festival of the Hills fireworks event and spotted the RHPL bookmobile from afar noting that it was very eye-catching and it appeared to have a number of people visiting that station that evening with good foot traffic.

XIV. The regular meeting adjourned at 8:58 pm.

Julianne Reyes, Secretary

Treasurer's Report



ROCHESTER HILLS
PUBLIC LIBRARY

ROCHESTER HILLS PUBLIC LIBRARY
Balance Sheet
July 31, 2025

ASSETS

Current Assets

Circ Registers/Coin	\$ 2,020.00
Payroll - PNC	9,951.78
Operating - PNC	190,835.20
MI Class - Operating Fund	1,091,757.95
Operating - UBS	5,023,748.91
Plant - UBS	692,813.13
Self-Insurance - UBS	8,042.47
Vanguard	16,601.60

Total Current Assets		7,035,771.04
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Other Current Assets

Total Other Current Assets		0.00
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TOTAL ASSETS	\$	7,035,771.04
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LIABILITIES AND FUND BALANCE

Current Liabilities

Staff Cash (pop cans)	\$ 20.94
Flexible Spending W/H Payable	763.46
Supplemental Ins W/H Payable	520.13
Deferred Grant Income	7,500.00

Total Current Liabilities		8,804.53
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Fund Balance

Fund Balance-Unrestricted	2,394,916.53
Fund Balance - Assigned	675,000.00
Current Year Operations	3,957,049.98

Total Fund Balance		7,026,966.51
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TOTAL LIABILITIES & FUND BALANCE	\$	7,035,771.04
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Rochester Hills Public Library
Budget vs Actual
For the Period January 1, 2025 through July 31, 2025

	Current Month	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Revenues					
Rochester Hills	394	5,281,300	3,072,708	2,208,592	5,267,500
City of Rochester	158,928	463,698	355,565	108,133	609,540
Oakland Twp	0	815,647	637,779	177,868	1,093,336
State Aid	80,724	159,930	90,358	69,572	154,900
OTBS	0	160,026	93,333	66,693	160,000
Penal Fines	163,054	163,054	84,875	78,179	145,500
Fines and Fees	6,890	41,287	24,500	16,787	42,000
Interest	17,778	142,199	32,142	110,057	55,100
Gains/Losses	2,337	16,066	0	16,066	0
Designated Gifts	1,485	5,540	5,833	(293)	10,000
Undesignated Gifts	1,259	5,839	20,417	(14,578)	35,000
Undesignated Gifts-Friends	0	0	110,833	(110,833)	190,000
Grants	740	740	1,458	(718)	2,500
Miscellaneous Revenue	19,295	28,433	8,750	19,683	15,000
Transfer-ReservedPlant	0	0	0	0	0
Total Revenues	452,884	7,283,759	4,538,551	2,745,208	7,780,376
Expenditures					
Payroll	212,219	1,475,809	1,624,234	(148,425)	2,784,400
Employee Benefits	51,280	359,798	385,642	(25,844)	661,100
Books	26,511	208,867	241,559	(32,692)	414,100
Print Subscriptions	0	1,469	9,333	(7,864)	16,000
Electronic Materials	60,427	326,133	380,333	(54,200)	652,000
Innovative Items	666	11,610	13,417	(1,807)	23,000
Audiovisual	3,988	31,605	55,359	(23,754)	94,900
Bookmobile Operation	446	10,961	10,208	753	17,500
OTBS	786	3,032	3,792	(760)	6,500
Voice and Data Services	2,059	26,548	15,166	11,382	26,000
Utilities	15,837	112,632	102,084	10,548	175,000
Insurance	1,943	4,495	11,667	(7,172)	20,000
Professional/Contract Services	4,558	66,939	66,133	806	102,800
Supplies	1,770	20,546	19,249	1,297	33,000
Promotion and Printing	1,415	30,263	35,490	(5,227)	67,340
Mileage	84	1,829	1,750	79	3,000
Postage	600	19,083	12,833	6,250	22,000
Staff Development/Membership	691	18,733	22,866	(4,133)	39,200
Programs	4,304	33,218	43,750	(10,532)	75,000
Facilities Maintenance	20,552	130,281	143,793	(13,512)	246,500
IT Maintenance	6,703	165,648	80,499	85,149	138,000
Staff/Volunteer Recognition	942	5,916	3,500	2,416	6,000
Gift and Grant Expense	2,562	6,932	0	6,932	0
Tax Tribunal Refunds	0	0	292	(292)	500
Equipment/Fixed Assets	(1,899)	22,950	15,750	7,200	27,000
Furnishings	8,968	8,968	0	8,968	0
Bookmobile Improvements	0	200,305	175,000	25,305	300,000
Building Improvements	0	22,139	819,000	(796,861)	1,069,000
Contingency	0	0	58,333	(58,333)	100,000
Total Expenditures	427,412	3,326,709	4,351,032	(1,024,323)	7,119,840
Revenue Over Expenditures	25,472	3,957,050	187,519	3,769,531	660,536

Monthly Bills



ROCHESTER HILLS
PUBLIC LIBRARY

Payment Information

Payment Due Date

Aug 11, 2025

For online and phone payments, the deadline is 12 midnight ET, except on the statement closing date when the deadline is 8 p.m. ET.

Upcoming statement closing date: August 16, 2025

New Balance

\$4,375.96

Minimum Payment Due

\$43.00

LATE PAYMENT WARNING:

If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 33.65%.

MINIMUM PAYMENT WARNING:

If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	24 Years	\$13,324
\$175	3 Years	\$6,284
Estimated savings if balance is paid off in about 3 years: \$7,040		

If you would like information about credit counseling services, call 888-326-8055.

Account Summary	
Previous Balance	\$5,748.27
Payments	- \$5,748.27
Other Credits	- \$741.87
Transactions	+ \$5,117.83
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$4,375.96
Credit Limit	\$30,000.00
Available Credit (as of Jul 17, 2025)	\$25,624.04
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Summary	Rewards as of: 07/17/2025	
Rewards Balance	Track and redeem your rewards with our mobile app or on capitalone.com	
\$72.25		
Previous Balance	Earned This Period	Redeemed this period
\$739.22	\$73.30	-\$740.27

Account Notifications

- i** Please visit capitalone.com for your most current Rewards Program Terms and Conditions. You can also find changes to your Rewards by logging into your account and navigating to the Rewards FAQ section.


Pay or manage your account at capitalone.com

Customer Service: 800-867-0904

See reverse for Important Information



JULIANE T MORIAN
 ROCHESTER HILLS PUBLIC LIBRARY
 500 OLDE TOWNE RD
 ROCHESTER, MI 48307-2043



Save time, stay informed.
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Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

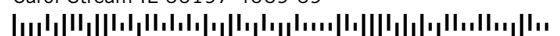
Payment Due Date: **Aug 11, 2025**

Account ending in 9289

New Balance	Minimum Payment Due	Amount Enclosed
\$4,375.96	\$43.00	\$ _____

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

Capital One
 P.O. Box 4069
 Carol Stream IL 60197-4069-69



How can I Avoid Paying Interest Charges? If you pay your New Balance in full by the due date **each month**, we will not charge interest on new transactions that post to the purchase balance. If you have been paying in full **without** Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid balance. Interest Charges on Cash Advances and Special Transfers start on the transaction date. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

How is the Interest Charge Determined? Interest Charges accrue from the date of the transaction, date the transaction is processed or the first day of the Billing Cycle. Interest accrues daily on every unpaid amount until it is paid in full. Interest accrued during a Billing Cycle posts to your account at the end of the Billing cycle and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the prior month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the corresponding segment of your account.

Do you assess a Minimum Interest Charge? We may assess a minimum Interest Charge of \$0.00 for each Billing Cycle if your account is subject to an Interest Charge.

How do you Calculate the Interest Charge? We use a method called Average Daily Balance (including new transactions).

1. First, for each segment we take the beginning balance each day and add in new transactions and the periodic Interest Charge on the previous day's balance. Then we subtract any payments and credits for that segment as of that day. The result is the daily balance for each segment. However, if your previous statement balance was zero or a credit amount, new transactions which post to your purchase segment are not added to the daily balance.

2. Next, for each segment, we add the daily balances together and divide the sum by the number of days in the Billing Cycle. The result is the Average Daily Balance for each segment.

3. At the end of each Billing Cycle, we multiply your Average Daily Balance for each segment by the daily periodic rate (APR divided by 365) for that segment, and then we multiply the result by the number of days in the Billing Cycle. We add the Interest Charges for all segments together. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

How can I Avoid Membership Fees? If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service fewer than 40 days after the annual membership Fee was assessed to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

How can I Close My Account? You can contact Customer Service anytime to request that we close your account.

How do you Process Payments? When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

How do you Apply My Payment? We generally apply payments up to your Minimum Payment first to the balance with the lowest APR (including 0% APR), and then to balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the balance with the highest APR, and then to balances with lower APRs.

Billing Rights Summary (Does not Apply to Small Business Accounts)

What To Do If You Think You Find A Mistake On Your Statement: If you think there is an error on your statement, write to us at:
P.O. Box 30285, Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Purchase: If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
 - 2) You must not yet have fully paid for the purchase.
- If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-08 07/13/2023



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Customer Service 800-867-0904

Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

How do I Make Payments? You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

What is the cutoff time to make a same day payment?

- ◆ For online and phone payments, payments submitted by 12 midnight ET will typically post on the same day. However, if you pay your bill on your statement closing date, payments made after 8 p.m. ET will post on the following day. Keep in mind, it may take another business day or longer for credit to be available.
- ◆ For mail, as of the business day we receive it, as long as it is received by 5 p.m. local time at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

Transactions

Visit capitalone.com to see detailed transactions.

JULIANE T MORIAN #9289: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Jun 18	Jun 18	CREDIT-CASH BACK REWARD	- \$740.27

JULIANE T MORIAN #9289: Transactions

Trans Date	Post Date	Description	Amount
Jun 23	Jun 24	ROCHESTER REG CHAMBERRRRC-MI.COMMI	\$45.00
Jul 2	Jul 4	IN *ROCHESTER ROTARY CLUB248-6019500MI	\$81.00
Jul 4	Jul 4	AMAZON RETA* N39A635T1WWW.AMAZON.COWA	\$106.50
Jul 8	Jul 9	KROGER #492ROCHESTERMI	\$7.99
Jul 8	Jul 9	Staples Incstaples.comMA	\$72.49
Jul 9	Jul 10	AMAZON MKTPL*NL3O08ET1Amzn.com/billWA	\$59.84
Jul 12	Jul 14	FTD* FTD.COM800-736-3383IL	\$62.01
Jul 14	Jul 15	AMAZON MKTPL*OJ4AI2SV3Amzn.com/billWA	\$9.95
Jul 14	Jul 15	AMAZON MKTPL*NR1G13PL1Amzn.com/billWA	\$6.99
Jul 15	Jul 16	PAYPAL *BIG HUG LLC402-935-7733CA	\$36.20
Jul 17	Jul 17	AMAZON RETA* 933DH8DZ3WWW.AMAZON.COWA	\$24.99

JULIANE T MORIAN #9289: Total Transactions **\$512.96**

CAMILLE WESTMORE #4614: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Jun 18	Jun 18	CAPITAL ONE ONLINE PYMT	- \$5,748.27

CAMILLE WESTMORE #4614: Transactions

Trans Date	Post Date	Description	Amount
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DEREK BROWN #8061: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Jul 1	Jul 4	CTLP*Rochester Hills PROCHESTERMI	- \$1.60

DEREK BROWN #8061: Transactions

Trans Date	Post Date	Description	Amount
Jun 18	Jun 19	SOCKETLABS484-418-1285PA	\$63.96
Jun 23	Jun 24	USPS STAMPS ENDICIA888-434-0055DC	\$100.00
Jun 24	Jun 25	CTLP*Rochester Hills PROCHESTERMI	\$1.60
Jun 25	Jun 26	USPS STAMPS ENDICIA888-434-0055DC	\$50.00
Jun 27	Jun 28	USPS STAMPS ENDICIA888-434-0055DC	\$50.00
Jul 1	Jul 2	USPS STAMPS ENDICIA888-434-0055DC	\$400.00

Additional Information on the next page

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Jul 5	Jul 7	FS *appnitro877-3278914CA	\$250.00
Jul 14	Jul 15	OPENAI *CHATGPT SUBSCROPENAI.COMCA	\$20.00
Jul 15	Jul 16	Adobe Inc800-8336687CA	\$30.00

DEREK BROWN #8061: Total Transactions **\$965.56**

CELIA MULDER #3762: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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CELIA MULDER #3762: Transactions

Trans Date	Post Date	Description	Amount
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ALLISON SARTWELL #6129: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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ALLISON SARTWELL #6129: Transactions

Trans Date	Post Date	Description	Amount
Jun 21	Jun 23	Hotmart1111-1111111DE	\$15.00
Jun 25	Jun 26	US.STORE.BAMBULAB.COMUS.STORE.BAMBTX	\$97.93
Jun 27	Jun 28	BARNES&NOBLE PAPERSOURCE800-843-2665NY	\$46.89
Jun 30	Jul 1	AMAZON RETA* N37TD6MU2WWW.AMAZON.COWA	\$50.00
Jul 1	Jul 1	AMAZON RETA* N394V3C21WWW.AMAZON.COWA	\$50.00
Jul 1	Jul 1	DM STASHPARKWOOD	\$12.99
Jul 14	Jul 15	CITY OF ROCHESTER PARKINGROCHESTERMI	\$4.00

ALLISON SARTWELL #6129: Total Transactions **\$276.81**

MARY DAVIS #9241: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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MARY DAVIS #9241: Transactions

Trans Date	Post Date	Description	Amount
Jun 19	Jun 19	Association of BookmobEldridgeIA	\$135.00
Jul 5	Jul 7	CALENDLYCALENDLY.COMGA	\$12.00

MARY DAVIS #9241: Total Transactions **\$147.00**

WENDY LEHMAN #9147: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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Transactions (Continued)

WENDY LEHMAN #9147: Transactions

Trans Date	Post Date	Description	Amount
Jun 19	Jun 21	GFS STORE #0947ROCHESTER HILMI	\$42.67
Jun 25	Jun 26	HUNGRY HOWIES 21586-219-9471MI	\$45.01
Jul 7	Jul 9	GFS STORE #0947ROCHESTER HILMI	\$48.93
Jul 10	Jul 11	THE SALVATION ARMY 7ROCHESTER HLSMI	\$19.04
Jul 14	Jul 15	Spotify USA877-7781161NY	\$19.99

WENDY LEHMAN #9147: Total Transactions **\$175.64**

STEVEN CLEMENT #7892: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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STEVEN CLEMENT #7892: Transactions

Trans Date	Post Date	Description	Amount
Jun 25	Jun 26	AMAZON MKTPL*NQ7YLOZN1Amzn.com/billWA	\$110.05
Jul 3	Jul 4	AMAZON MKTPL*N35JG2GB0Amzn.com/billWA	\$234.99
Jul 8	Jul 10	SUPERIOR LOCK & KEY LLCROCHESTER HLSMI	\$206.00

STEVEN CLEMENT #7892: Total Transactions **\$551.04**

ELIZABETH RACZKOWSKI #9004: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
------------	-----------	-------------	--------

ELIZABETH RACZKOWSKI #9004: Transactions

Trans Date	Post Date	Description	Amount
Jun 23	Jun 24	SQ *MEADOWBROOK ICE CREAMRochester HiMI	\$1,985.84
Jun 24	Jun 26	GFS STORE #0947ROCHESTER HILMI	\$13.98
Jun 26	Jun 27	THE HUMAN LIBRARY ORGCOPENHAGEN	\$249.00
Jul 3	Jul 4	Adobe IncSan JoseCA	\$30.00
Jul 15	Jul 16	AMERICAN LIBRARY ASSOCIAT312-9446780IL	\$210.00

ELIZABETH RACZKOWSKI #9004: Total Transactions **\$2,488.82**

Total Transactions for This Period **\$5,117.83**

Fees

Trans Date	Post Date	Description	Amount
------------	-----------	-------------	--------

Total Fees for This Period **\$0.00**

Transactions (Continued)	
Interest Charged	
Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
Total Interest for This Period	\$0.00
Totals Year-to-Date	
Total Fees charged	\$0.00
Total Interest charged	\$0.00

Interest Charge Calculation			
Your Annual Percentage Rate (APR) is the annual interest rate on your account.			
Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	25.24% P	\$0.00	\$0.00
Cash Advances	27.24% P	\$0.00	\$0.00
Variable APRs: If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.			
Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change	
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.	
L	3 month LIBOR + margin		
D	Prime Rate + margin	The first day of each Billing Cycle	
F	1 month LIBOR + margin		



Protect yourself from scams.

When dealing with uninvited contacts from people, businesses, or social networking sites, always use caution.

Scan this QR Code with your phone's camera to learn more or visit
www.capitalone.com/stopscams

530486-EN

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Jul 1, 2025 to Jul 31, 2025

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
7/25/25	74168V	6501-00 1123-00	Copier Contract/Main Operating - PNC	Invoice: IN5867160 MICHIGAN OFFICE SOLUTIONS	376.54	376.54
7/8/25	74250	6200-40 1123-00	Community Programs Operating - PNC	Invoice: 070325 ASCAP	48.00	48.00
7/8/25	74251	5602-00 1123-00	Building/Contents Operating - PNC	Invoice: 062525 AUTO-OWNERS INSURANCE	306.81	306.81
7/8/25	74252	5601-00 1123-00	Workers Compensati Operating - PNC	Invoice: 062725 CHUBB	53.00	53.00
7/8/25	74253	5950-00 1123-00	Promotion Operating - PNC	Invoice: 070125 FEDEX OFFICE	184.35	184.35
7/8/25	74254	5703-00 1123-00	Legal Operating - PNC	Invoice: 917128 FOSTER SWIFT	663.00	663.00
7/8/25	74255	5401-00 1123-00	Basic Phone Operating - PNC	Invoice: 34482597 LINGO COMMUNICATIONS	474.77	474.77
7/8/25	74256	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 1133 MDS LANDSCAPE MAINTENANCE LLC	2,190.00	2,190.00
7/8/25	74257	5303-50 1123-00	Innovative Items Operating - PNC	Invoice: 070125 T-MOBILE	594.01	594.01
7/8/25	74258	5401-00 1123-00	Basic Phone Operating - PNC	Invoice: 6117169844 VERIZON WIRELESS	247.74	247.74
7/25/25	74259	6501-00 1123-00	Copier Contract/Main Operating - PNC	Invoice: IN5867160 MICHIGAN OFFICE SOLUTIONS	376.54	376.54
7/31/25	74260	5301-10 5301-10 5301-50 5301-10 5301-50 1123-00	Adult Books Adult Books Materials Processing Adult Books Materials Processing Operating - PNC	ACT #C019265 ACT #L410629 PROCESSING ACT #L424469 PROCESSING THE BAKER & TAYLOR COMPANY	157.65 1,375.19 89.91 10,863.11 938.76	13,424.62
7/31/25	74261	5301-30	Outreach Books	ACT #L449673	229.33	

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Jul 1, 2025 to Jul 31, 2025

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		5301-50	Materials Processing	PROCESSING	17.07	
		5301-30	Outreach Books	ACT #L534941	498.05	
		5301-50	Materials Processing	PROCESSING	31.71	
		5301-30	Outreach Books	ACT #L395513	1,109.49	
		5301-50	Materials Processing	PROCESSING	130.65	
		5301-30	Outreach Books	ACT #L449672	163.24	
		5301-50	Materials Processing	PROCESSING	1.11	
		1123-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		2,180.65
7/31/25	74262	5301-20	Youth Books	ACT #L554618	3,778.12	
		5301-50	Materials Processing	PROCESSING	280.47	
		1123-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		4,058.59
7/31/25	74263	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	1,277.99	
		5303-11	Adult Audio-Music	CUSTOMER #2000005835-MUSIC	107.91	
		5303-10	Adult Audio-Kits-Gam	CUSTOMER #2000005835-AUDIO	625.87	
		5301-50	Materials Processing	PROCESSING	403.62	
		5306-10	Adult DVDs	CUSTOMER #2000005843-DVD	18.74	
		5301-50	Materials Processing	PROCESSING	4.79	
		5306-10	Adult DVDs	CUSTOMER #200014883-DVD	84.72	
		5301-50	Materials Processing	PROCESSING	21.13	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		2,544.77
7/31/25	74264	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	259.39	
		5301-50	Materials Processing	PROCESSING	27.39	
		5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	168.68	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		455.46
7/31/25	74265	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	622.21	
		5303-20	Youth Audio	CUSTOMER #2000005837-AUDIO	754.75	
		5301-50	Materials Processing	PROCESSING	264.76	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		1,641.72
7/31/25	74266	5401-10	Internet Connection	Invoice: 701137	1,244.30	

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Jul 1, 2025 to Jul 31, 2025

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1123-00	Operating - PNC	123.NET, LLC		1,244.30
7/31/25	74267	6506-00 1123-00	Software Support/Mai Operating - PNC	Invoice: 58210 AMERINET	2,340.80	2,340.80
7/31/25	74268	6501-00 1123-00	Copier Contract/Main Operating - PNC	Invoice: 2865871 APPLIED INNOVATION	3,997.83	3,997.83
7/31/25	74269	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 45719 AQUARIUM DESIGN & MAINTENANCE	320.00	320.00
7/31/25	74270	5306-82 1123-00	Oakland Talking Boo Operating - PNC	Invoice: 193176 ARBOROAKLAND GROUP	761.67	761.67
7/31/25	74271	5602-00 1123-00	Building/Contents Operating - PNC	Invoice: 063025 AUTO-OWNERS INSURANCE	1,636.37	1,636.37
7/31/25	74272	5703-00 1123-00	Legal Operating - PNC	Invoice: 118652 BEIER HOWLETT, PC	275.00	275.00
7/31/25	74273	5301-20 5301-20 1123-00	Youth Books Youth Books Operating - PNC	Invoice: ERG15202-1 Invoice: ERG15203-1 BOOK FARM LLC	83.87 31.99	115.86
7/31/25	74274	5301-30 5301-30 5301-30 1123-00	Outreach Books Outreach Books Outreach Books Operating - PNC	Invoice: 2181904 Invoice: 2182106 Invoice: 2187183 CENTER POINT LARGE PRINT	200.16 51.54 23.97	275.67
7/31/25	74275	5306-82 1123-00	Oakland Talking Boo Operating - PNC	Invoice: 744253865 CENTURY LINK	0.79	0.79
7/31/25	74276	5502-00 1123-00	Gas Operating - PNC	Invoice: 071525 CONSUMERS ENERGY	133.32	133.32
7/31/25	74277	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 071725 CULLIGAN OF ROMEO	136.88	136.88
7/31/25	74278	5202-40	Other Dental	Invoice: RIS0006499990	1,725.27	

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		1123-00	Operating - PNC	DELTA DENTAL PLAN OF MICHIGAN		1,725.27
7/31/25	74279	5301-50 1123-00	Materials Processing Operating - PNC	Invoice: 7668754 DEMCO INC	721.54	721.54
7/31/25	74280	5401-00 1123-00	Basic Phone Operating - PNC	Invoice: S2507040134 DIALPAD, INC.	69.50	69.50
7/31/25	74281	5503-00 1123-00	Electric Operating - PNC	Invoice: 072825 DTE ENERGY	15,704.17	15,704.17
7/31/25	74282	6405-00 1123-00	Maintenance Operating - PNC	Invoice: 12781 E.L. ELECTRICAL CONTRACTING INC	368.53	368.53
7/31/25	74283	5301-30	Outreach Books	Invoice: 999100636726	282.33	
		5301-30	Outreach Books	Invoice: 999100648507	29.59	
		5301-30	Outreach Books	Invoice: 999100660093	260.73	
		5301-30	Outreach Books	Invoice: 999100691446	22.39	
		5301-30	Outreach Books	Invoice: 999100702574	98.38	
		5301-30	Outreach Books	Invoice: 999100727550	390.30	
		1123-00	Operating - PNC	GALE/CENGAGE LEARNING		1,083.72
7/31/25	74284	5207-50 1123-00	Legal Plan Benefit Operating - PNC	Invoice: 31714AG20250801 GIS BENEFITS	571.90	571.90
7/31/25	74285	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 69948079 GREEN FOR LIFE ENVIRONMENTAL	467.98	467.98
7/31/25	74286	6401-00 1123-00	Service Contracts Operating - PNC	Invoice: 24095313 GUARDIAN ALARM	671.40	671.40
7/31/25	74287	5201-40 1123-00	Other Medical Operating - PNC	Invoice: 100011781199 HEALTH ALLIANCE PLAN	21,411.45	21,411.45

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Jul 1, 2025 to Jul 31, 2025

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
7/31/25	74288	5201-40	Other Medical	Invoice: 100011781709	4,527.06	
		1123-00	Operating - PNC	ALLIANCE HEALTH AND LIFE		4,527.06
7/31/25	74289	5950-00	Promotion	Invoice: 253025	401.00	
		1123-00	Operating - PNC	JANWAY COMPANY USA INC		401.00
7/31/25	74290	5930-00	General Printing	Invoice: 2168	725.00	
		5930-00	General Printing	Invoice: 2174	88.00	
		1123-00	Operating - PNC	JM DESIGN & PRINTING SERVICES LLC		813.00
7/31/25	74291	5302-13	Electronic Materials	Invoice: 458401-PPU	677.45	
		1123-00	Operating - PNC	KANOPY INC.		677.45
7/31/25	74292	8001-01	Furnishings	Invoice: 25-214-01	8,968.00	
		1123-00	Operating - PNC	LIBRARY DESIGN ASSOC		8,968.00
7/31/25	74293	6200-40	Community Programs	Invoice: 081225	100.00	
		1123-00	Operating - PNC	SHERRY MCLAUGLIN		100.00
7/31/25	74294	5302-13	Electronic Materials	Invoice: 507397399	15,486.67	
		1123-00	Operating - PNC	MIDWEST TAPE LLC		15,486.67
7/31/25	74295	5301-80	Interlibrary Loan (ILL)	Invoice: 769	11.99	
		1123-00	Operating - PNC	MILFORD PUBLIC LIBRARY		11.99
7/31/25	74296	6100-60	Workshops/Conferen	Invoice: 22976	220.00	
		7001-01	Misc. Reimbursable	Invoice: 22976	880.00	
		1123-00	Operating - PNC	MICHIGAN LIBRARY ASSOCIATION		1,100.00
7/31/25	74297	5301-80	Interlibrary Loan (ILL)	Invoice: 25-0083	17.99	
		1123-00	Operating - PNC	MONROE COUNTY LIBRARY SYSTEM		17.99
7/31/25	74298	5302-13	Electronic Materials	Invoice: 2007573	9,036.00	
		1123-00	Operating - PNC	NEWSBANK INC.		9,036.00
7/31/25	74299	5302-13	Electronic Materials	Invoice: 721MA25203485	3,020.75	

ROCHESTER HILLS PUBLIC LIBRARY
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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		5302-13	Electronic Materials	Invoice:	32,178.06	
		1123-00	Operating - PNC	721MA25208259 OVERDRIVE INC		35,198.81
7/31/25	74300	6200-40	Community Programs	Invoice: 082825	450.00	
		1123-00	Operating - PNC	PLANET ANT		450.00
7/31/25	74301	5303-30	Outreach Audio & Vid	Invoice: 504932	57.94	
		5303-30	Outreach Audio & Vid	Invoice: 505904	57.94	
		1123-00	Operating - PNC	PLAYAWAY PRODUCTS		115.88
7/31/25	74302	6200-20	Youth Programs	Invoice: 082025	425.00	
		1123-00	Operating - PNC	JOE REILLY		425.00
7/31/25	74303	5306-80	Bookmobile Operatio	Invoice: 070325	343.41	
		1123-00	Operating - PNC	CITY OF ROCHESTER HILLS DPS		343.41
7/31/25	74304	6403-00	Misc Repairs	Invoice: 51410LT25	269.00	
		6403-00	Misc Repairs	Invoice: 51821WD25	356.00	
		1123-00	Operating - PNC	ROCHESTER PLUMBING & HEATING		625.00
7/31/25	74305	6200-60	Makerspace Program	Invoice: 081325	200.00	
		1123-00	Operating - PNC	JENNIFER SPENCER		200.00
7/31/25	74306	6406-01	HVAC Repair	Invoice: 151610116	5,118.69	
		1123-00	Operating - PNC	TECH MECHANICAL, INC.		5,118.69
7/31/25	74307	6401-00	Service Contracts	Invoice: 3008683634	677.21	
		1123-00	Operating - PNC	TK ELEVATOR		677.21
7/31/25	74308	5701-30	Collection Agency	Invoice: 6141333	236.40	
		5701-30	Collection Agency	Invoice: 6141342	45.50	
		5701-30	Collection Agency	Invoice: 6141931	827.47	
		1123-00	Operating - PNC	UNIQUE MANAGEMENT SERVICES INC		1,109.37
7/31/25	74309	5206-40	Other LTD Insurance	Invoice: 072125	515.47	
		2168-00	Supplemental Ins W/	Invoice: 072125	49.27	
		1123-00	Operating - PNC	UNUM LIFE INSURANCE CO OF AMERICA		564.74

ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Jul 1, 2025 to Jul 31, 2025

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[illegible]

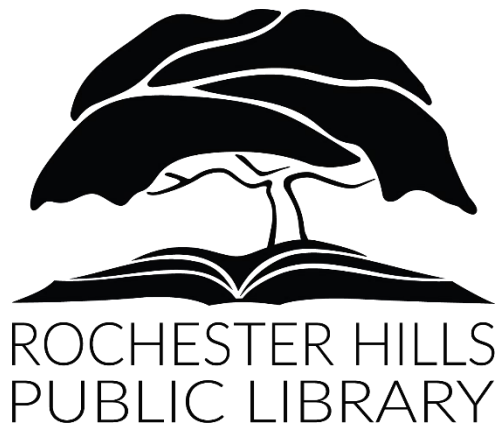
ROCHESTER HILLS PUBLIC LIBRARY
Cash Disbursements Journal
For the Period From Jul 1, 2025 to Jul 31, 2025

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
		6200-20	Youth Programs		175.64	
		5301-50	Materials Processing		166.34	
		6506-00	Software Support/Mai		363.96	
		5940-00	Makerspace Expense		97.93	
		6100-50	Professional Member		426.00	
		6200-50	Systemwide Program	SRP KICKOFF	1,985.84	
		5807-00	Office Supplies		41.93	
		6200-10	Adult Programs		140.20	
		5402-00	Postage/Shipping		600.00	
		5802-00	Circulation Supplies		72.49	
		5809-00	Marketing Supplies		30.00	
		6200-30	Outreach Programs		12.00	
		4093-00	Grant Income	VISA "REWARDS"		740.27
		6200-40	Community Programs		262.98	
		5808-00	Board Room Supplie		7.99	
		5301-10	Adult Books		46.89	
		7009-70	Staff Recognition		62.01	
		1123-00	Operating - PNC	CAPITAL ONE BK(USA), NA		4,375.96
	Total				191,448.46	191,448.46

Rochester Hills Public Library				
Supplemental Information				
July 2025				
Checks & EFT's - Operating Account***				189,756.83
Payroll Account - Net Payroll				158,177.69
Employee Benefit EFTs and Misc Debits -				
	Payroll Taxes		52,383.31	
	Employee FSA Debits - Wage Works		1,001.09	
	Employer Pension Contributions - MERS		9,701.78	
	Employee Deferred Contributions		13,233.63	
	Bank/Merchant Fees		402.58	
	ADP & WageWorks Fees		2,108.39	
	Other		-	
			TOTAL	78,830.78
		TOTAL CASH DISBURSEMENTS		\$ 426,765.30
		***Adjustments to Accts. Payable	1,691.63	
		Total Cash Disbursement Report	191,448.46	

Communications





ROCHESTER HILLS
PUBLIC LIBRARY

Date: 07-09-2025

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Dear Library Director -

I was looking at library By-laws. I thought I saw a drug testing policy for staff, what has your positive/neg rate been. Since THC has not yet been reclassified by the federal government (DOJ) it should include pot. Thank you

(Optional) Name:

NADYA CHEROP

Contact #:

mailing
address on record

Email:

For staff use only:



ROCHESTER HILLS
PUBLIC LIBRARY

Date: 7/11/2025

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Today, 7/11/2025, I NOTICED FLYERS WITH A POLITICAL MESSAGE PLACED ON THE WINDSHIELDS OF CARS IN THE PARKING LOT. I FIND THIS OFFENSIVE REGARDLESS OF THE MESSAGE. THE LIBRARY IS NO PLACE FOR POLITICS, I'M SURE THE LIBRARY & STAFF DO THERE BEST TO PREVENT SUCH OCCURANCES

(Optional) Name:

SUCH OCCURANCES

Contact #:

Email:

For staff use only: This was an anonymous msg. so no way to follow up with patron and let them know I provided guidance to staff on this issue. Staff need to address anyone soliciting in the lot and let them know flyering cars is NOT permitted. -Juliane



ROCHESTER HILLS
PUBLIC LIBRARY

Date: 7/28/2025

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Dear RHPH Board:

May I recommend an anti pot/THC/cannabis program. POT causes psychosis paranoia and violence, birth defects, etc. Since They've known this for over 50 years

(Optional) Name:

Contact #:

Email:

you're a
little behind

For staff use only:



Jennifer Smith

Local Guide • 8 reviews • 0 photos



3 days ago

NEW

Beautiful library! The staff are very knowledgeable and helpful!



Rochester Hills Public Library

Owner

Yesterday

Thank you for your review, Jennifer! We're so happy to hear you had a great experience.

Google Review, 7.19.25

Community Foundation of Greater Rochester

Fund Statement- Endowed

June 30, 2025

Rochester Hills Public Library Endowed

Beginning Total Fund Balance	\$418,870.47
Beginning Fund Balance - Principal	\$356,845.52
Revenue & Additions	
Gifts	\$100.00
Interfund Gifts-Principal	\$0.00
Realized Gain on Investments	\$82.03
Unrealized gain or loss	\$19,250.94
Total Revenue & Additions	\$19,432.97
Principal Transfers	(\$11,421.00)
YTD Fund Balance - Principal	\$364,857.49

Beginning Fund Balance - Income	\$62,024.95
Revenue & Additions	
Gifts to Income	\$0.00
Interfund Gifts	\$0.00
Dividends	\$4,577.59
Interest Income	\$27.80
Total Revenue & Additions	\$4,605.39
Expenses & Distributions	
Grants from Income	\$0.00
Interfund Grants	\$0.00
Admin. Fees Charged	\$4,242.30
Financial Fees Charged	\$1,167.51
Misc. Fund Expenses	\$0.00
Total Expenses & Distributions	\$5,409.81
Income Transfers	\$11,421.00
YTD Fund Balance - Income	\$72,641.53
YTD FUND BALANCE (PRIN+INC)	\$437,499.02

Rochester Hills Public Library Endowed

Type	Name	Date	Amount
Gift	Denise Gaines	05/18/2025	100.00
		Gifts Total	\$100.00

NEWS & VIEWS



ROCHESTER HILLS PUBLIC LIBRARY | FALL 2025

YOU ASKED, WE ANSWERED

New website design and mobile app

LOOKING FOR BOOKS

Apply for Human Library

COMMUNITY PARTNERSHIPS

Working together for patrons of all ages

General Information

Juliane Morian, Library Director
juliane.morian@rhpl.org

General	248-656-2900
Adult	650-7130
Youth	650-7140
Outreach/Bookmobile	650-7150
TDD	650-7153
Item Renewals	650-7160
Friends Information	650-7176
Friends Book Sales	650-7178
Friends Gift Shop	650-7179

Registration & Library Card Information

Many programs require registration with an active RHPL card unless otherwise noted. To apply for an RHPL card, visit rhpl.org/card.

Library Board

Bob Bonam	President
Melinda Deel	Vice President
Julianne Reyes	Secretary
Anne Kucher	Treasurer
Madge Lawson	Trustee
Harper West	Trustee

Oakland Township Liaison:
Jim Kiefer

City of Rochester Liaison:
Lauren Coleman

The library board meets monthly on the second Tuesday. Meetings are open to the public. Reasonable auxiliary aids & services are available.

News & Views Staff

Betsy Raczkowski
Editor

Michele Dimond
Layout Design

Contributors: Brittany Christofel,
Mary Davis, Rebecca LaFave, Wendy
Lehman, C Mulder, Allison Sartwell.

Cover photo:
An RHPL patron uses a public
access computer (2023)



A Letter from the Library Director

This past summer, I had the good fortune to represent Rochester Hills Public Library at a national conference focused exclusively on trends in library design. Our library was selected as a spotlight project by a national architecture firm to explore what is possible in our current space, given the community's commitment to modernization.

A Minneapolis-based firm offered pro bono consultation ahead of the conference and once on-site, they led attendees through a design charrette—a participatory design exercise that reimagined spaces within our library. Using large floor plans, building blocks, Sharpies, and sticky notes, participants shared ideas for how we might fulfill our strategic goals through refreshed spaces.

Suggestions included a commons area for concerts and author talks, a gallery space for art exhibits, oversized reading chairs that support solo work, and vibrant gaming areas for both teens and adults. The session was enriched by insights from library professionals across the country, including colleagues from Florida, Georgia, Maryland, and Ohio. The exchange of ideas was inspiring and reinforced the potential we have within our existing footprint.

The key trends identified for Rochester Hills Public Library were the library as a community hub, a destination for learning, studying, and working, and a provider of interactive and flexible spaces by empowering a balance between quiet and social zones.

As part of our centennial celebration in 2024, RHPL began a thoughtful journey toward modernization, which will continue in measured, meaningful ways, reflecting what you want in a library. This fall, we invite your input through an interactive display in the rotunda called “Find Yourself Here.” The name reflects both the physical experience of being at the library and the deeper idea of lifelong learning and self-discovery.

We want to hear what matters most to you in a modern library. The ideas collected this fall will inform our biennial community survey in the spring, ensuring we continue to reach all patrons. Your feedback is essential. Read on in this issue to find more ways RHPL is listening and more opportunities to share your thoughts. After all, the library belongs to the people—and it should reflect the needs, dreams, and values of the community it serves.

Juliane Morian
Juliane Morian



You Wouldn't Believe What We Find!

While the Friends organize used book sales, they have accrued various items that have very little to do with books.

Patrons have dropped off china, silverware, picture frames, dolls, marionette puppets, tape players, doll house furniture, jewelry, and art, just to name a few. We even came across a Purple Heart and a family Bible. As grateful as we are for the gesture, and as much as we would like to find homes for these donations, we just don't have the space to store them. Please visit rhpl.org/friends for guidelines on what we can accept.

While all donations are thoughtful, some are unintentional. We make every attempt to find donors to return precious mementos like marriage licenses, birth and death certificates, gift cards, family photos, passports, driver's licenses, coupons, love letters, and money. Finding the owner can prove nearly impossible sometimes, so please thumb through the books you give us to make sure you are not accidentally donating a priceless item.

Fall Used Book Sale

Thursday, October 23, 10 a.m. – 8 p.m.

Friday, October 24, 10 a.m. – 5 p.m.

Saturday, October 25, 10 a.m. – 5 p.m.

Sunday, October 26, 1:30 – 4:30 p.m.

From history books to popular fiction to puzzles and games, the bargains are all in the upstairs used book sale room. Presale opportunities for Friends members will be on Wednesday, October 22, from 5:30-8 p.m. (New member sign-ups and renewals are available at the door. See rhpl.org/friends for details.) All proceeds benefit the library.



Find that Special Something at the Friend Store

Friends Store shoppers know they can always find unique items—like our white glass vases—to add a pop of personality to their home décor. Each hand-blown vase is uniquely crafted by a skilled artisan, creating a functional piece of art that complements any interior design style. Select one to elevate your own space, or to give as a stunning and memorable gift.

Volunteer at the Friends Store

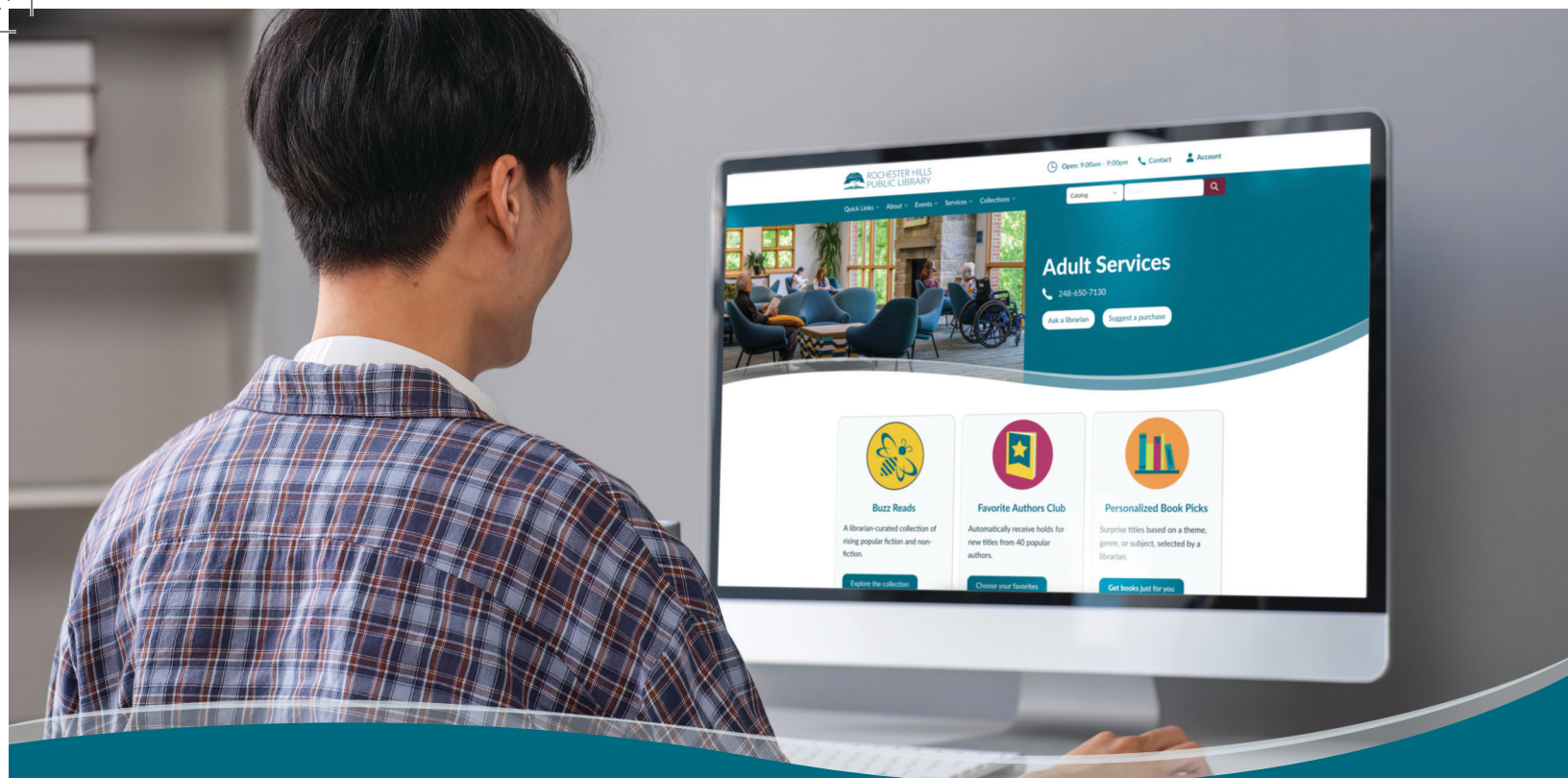
We're seeking volunteers who have a few hours each week to work in the Friends Store. Get the first look at new merchandise and the satisfaction of supporting your favorite library. Stop by soon for a store volunteer application.

Save the Date! Friends of RHPL Holiday Home Tour

Saturday, December 6, 12-5 p.m.

Mark your calendars for our annual fundraising tour of festively decorated homes and entry to the model train exhibit at Rochester Hills Museum at Van Hoosen Farm. Interested in being a featured home on a future tour? Call 586-524-9582.

Outreach	6
Adult	7
Makerspace	10
Teen	12
Youth	13



A REIMAGINED RHPL.ORG

Comment cards, Share your Story submissions, behind the scenes tours, phone calls, emails, face-to-face conversations, RHPL gives you endless ways to share your thoughts, and we are listening!

Thanks to your feedback, RHPL has spent the last year improving your web experience and is pleased to share the redesign of our website and the launch of our new app. Our catalog (where you search for books and other materials) hasn't changed, but read on for details about making your search better.

REFRESHED WEBSITE

Based on extensive user testing and patron and staff feedback, our website has new features meant to help you find what you need, right away. A quick links menu houses all the most-used features of our site, right in one convenient dropdown, and new menus neatly organize what we offer with easy to understand headings and prompts.

Our Makerspace and Innovative Items Collections pages have gotten a complete makeover so you can see at a glance everything we have to offer for your next project.

Departmental pages have been streamlined so the content you want is front and center. And we've added more to our news page to keep you updated on the latest library happenings, services, and features at RHPL.

MOBILE LIBRARY

For a library experience that fits in your pocket, our mobile app houses all the most-used features of our site so you are only ever one tap away from reserving a room, registering for a program, or checking your account. Whether you use the app or the mobile-optimized rhpl.org, you can take RHPL with you wherever you go.

STRETCHING YOUR DOLLAR

With all improvements, RHPL always keeps an eye on the bottom line. All website and app development and design was completed in house by our Graphic Designer, IT department, and Communications team. The result is a site designed just for RHPL patrons by the people you interact with every day.

THE MORE THINGS CHANGE, THE MORE THEY STAY THE SAME

It can be confusing to understand the difference between the catalog and the website. The website is something we design to show you what RHPL has in addition to the items you search for and check out. The catalog is a packaged product we host so you can easily find the items you want and navigate your account.

While we don't design the catalog in-house, we are always collecting feedback from patrons and passing it directly to developers to help improve it. New features and updates that are valuable to RHPL patrons are added the second they are available. RHPL is proud to be one of the leading libraries in the country for proposing and testing improvements and features to our library system, and our IT department works tirelessly to see that patron needs are met with new suggestions and products.

Check out the new and improved rhpl.org and download the app today. We hope you love what you find.

Here are a few more ways to share your thoughts and learn more about RHPL:

FIND YOURSELF HERE

This November, RHPL will debut a new way to give feedback. Look for our Find Yourself Here board, a fun way to tell us what you want to see at RHPL. No idea is too big or too small. Stop by the library starting Tuesday, November 4, and submit your ideas for display. Thank you for helping drive the future of RHPL.

BEHIND THE SCENES TOURS

Join library director Juliane Morian for a behind-the-scenes look at the inner workings of RHPL. Get an overview of the building and departments, services, and programs, see what goes on behind the desks, and get a chance to ask your questions in real time. Sign up at calendar.rhpl.org.

*Thursday, September 18, 2-3 p.m.
Monday, October 13, 11 a.m.-12 p.m.
Tuesday, November 18, 10-11 a.m.*





Outreach Services

For a complete listing of all of our programs, detailed descriptions, and to register, visit calendar.rhpl.org or scan the QR code. Registration opens one month in advance of the program. Questions? Call 248-650-7150 or email help@rhpl.org.

ELL Book Club: *My Friends* by Fredrik Backman

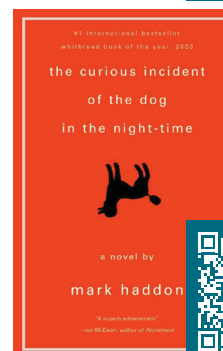
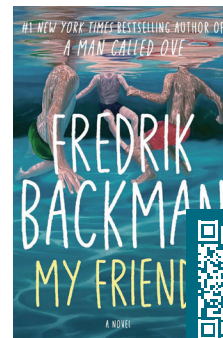
Thursdays, September 4–November 20, 10–11:30 a.m., Conference Room B

Meet with Kari and other English language learners to read and discuss a book in a friendly setting. Copies of the book will be available at the first meeting. Contact Kari.Bryson@rhpl.org with questions. Registration is required.

ELL Beginning Book Club: *The Curious Incident of the Dog in the Night-Time* by Mark Haddon

Mondays, September 8–November 17, 10–11:30 a.m., Conference Room B

This group will read easier books— if you've tried the book club before and found it too challenging, this group is for you. Copies of the book will be available at the first meeting. Contact Kari.Bryson@rhpl.org with questions. Registration is required.



Scan the QR Codes or visit rhpl.org/outreach to see what books we've read in the past!

ELL Conversation Groups

Tuesdays, September 9–December 2, 10–11:30 a.m., Conference Room A

Thursdays, September 11–December 4, 7–8:30 p.m., Conference Room A

Saturdays, September 13–December 6, 10–11:30 a.m., Conference Room A

Our conversation groups are a time to come together and discuss hometowns, food, hobbies, jobs, and other informal topics. Joining a group will introduce you to new friends and a great time!

For further information, contact Mariano.Cadiz@rhpl.org. Registration is required.

The group will meet in Conference Room B on October 16 and 30.

American Culture

Mondays, October 6, 13, 20, 27, 10–11:30 a.m., Conference Room A

Open to all ELL students and newcomers. We will discuss and share our own experiences and observations regarding the customs and manners of American culture. For further information, contact Mariano.Cadiz@rhpl.org. Registration is required.

RHPL For All

If you need accommodations for programming or services, please contact us at outreach@rhpl.org or call 248-650-7150.



Scan the QR codes throughout this issue for recommendations inspired by our events and keep learning long after the program ends.



Adult Programs

For a complete listing of all of our programs, detailed descriptions, and to register, visit calendar.rhpl.org or scan the QR code. Registration opens one month in advance of the program. Questions? Call 248-650-7130 or email help@rhpl.org.

IN PARTNERSHIP

RHPL & OU Center for Public Humanities

Cultivating social connections
and civic engagement through
humanities programming



**CENTER FOR
PUBLIC
HUMANITIES**

The White Bonus: Five Families and the Cash Value of Racism in America

Tuesday, September 23, 12 p.m. 242 Kresge Library, Oakland University***

Author Tracie McMillan examines the economic and social losses experienced by Black Americans due to segregation and discrimination while exploring how white Americans benefit. Presented with support from the Judd Family Endowed Fund.

***This lecture will be held at Oakland University. Visit calendar.rhpl.org for a map. Registration is required.

Movers, Shakers, and Music Makers: A Tribute to Six Michigan Women Who Changed History

Tuesday, October 21, 7 p.m. Multipurpose Room

This one-woman show by Kamryn Marck will leave you inspired by the legacy of women activists in Michigan and hopeful about building a better world in your backyard. Presented with support from the Judd Family Endowed Fund. Registration is required.



HUMAN LIBRARY®

unjudge someone.

RHPL will be hosting a Human Library on Saturday, February 28, and we are looking for people who feel comfortable having open conversations with members of the public. RHPL will be conducting interviews for “Books” this fall.

Books are people who represent a marginalized or stigmatized group and can openly discuss their personal experiences and answer questions from readers. Conversations with Books are meant to challenge stereotypes and beliefs, not promote agendas or political missions. These are human stories from human beings.

For more information about the event, please visit humanlibrary.org.

To be considered for an interview, please fill out an application at rhpl.org/humanlibrary by Monday, November 3.

You will be contacted if selected for an interview. All selected Books will be required to attend training provided by Human Library and RHPL prior to the event.



Your DTE

Presented in Partnership with RHPL

7 p.m. Multipurpose Room. Registration is required.

Representatives will be on hand to answer any questions about your service.

Budgetwise Billing

Thursday, September 18

Learn why your amount due can fluctuate, and plan ahead for the weather's impact on your bill.

Energy Assistance and Payment Programs

Thursday, October 16

Learn about different energy assistance programs, qualifications, and payment programs, including the Senior Winter Protection Plan, which helps avoid service shutoffs for vulnerable populations.

Energy Efficiency

Thursday, November 20

Get energy saving tips, resources, and rebates, and learn more about DTE Marketplace and the DTE Insight app.

Spooky Writing Contest

Tuesday, September 2. Online.

Submit your spookiest short story for a chance to be featured on our website! Sign up for more details. Registration is required.

The Why, the How, and the What of the U.S. Constitution

Tuesday, September 2, 7 p.m. Multipurpose Room

Professor Emeritus John R. Todd discusses the Founding Fathers completing the final draft of the U.S. Constitution in September 1787. Registration is required.

Spice Club

Tuesday, September 2, Thursday, October 2, Sunday, November 2. Take & Make

Registrants will receive a small amount of a spice and accompanying recipe(s) to take home. Registration is required.

Spice up your TBR pile with these great cookbooks.



Cut the Cloth! Costume Design Process for Theatre, Cosplay, Halloween, or Reenactment

Tuesday, September 9, 7 p.m.

Multipurpose room

Leslie Littell will demonstrate the steps used to create costume for a character using visual examples from her work. Attendees are invited to bring or wear their own costume. Registration is required.



Drop-In Genealogy Help

Saturdays, September 13, October 11,

November 8, 2 p.m. Conference Room B or Virtual

Get tips and tricks from our volunteer genealogist, Heather! Registration is required.

Open Board Gaming

Sundays, September 14, October 12,

November 9, 1 p.m. Conference Room A

We will have different games available, but feel free to bring one of your favorites! Sign up for reminders. No registration required.

Self Defense for Women

Wednesday, September 17, 6:30 p.m.

Ages 13 and up. Multipurpose Room



Participants will engage in hands-on practice of multiple evasion and defense techniques in a safe, structured environment. Registration is required.

Scribes Writers Workshop

Wednesdays, September 24, October 22,

November 12, 1 p.m. Conference Room B

This drop-in workshop is for those who love to write, want to learn from experienced writers, or who want to let their writing ideas flow. No registration required.

Visiting Michigan Cider Mills

Wednesday, September 24, 7 p.m.

Multipurpose Room

Michael Dwyer shares insights to help you maximize your own cider mill visits. The evening will wrap up with a sweet cider tasting. Registration is required.

The Science of Global Warming

Thursday, September 25, 7 p.m. Multipurpose Room

Meteorologist Paul Gross discusses the impartial science behind climate change. Presented in partnership with AAUW. Registration is required.

Cryptids Decrypted

Wednesday, October 8, 7 p.m. Multipurpose Room

Historian Andrew Kercher will share intriguing stories where bizarre and mysterious creatures turned out to be surprisingly real. Registration is required.

Know-It-All Trivia Smackdown!

Monday October 13, 7 p.m. Main Street Billiards, Solarium Area

Meet up with your team of up to 6 people and see if you have what it takes to be crowned champions! Food and drinks available for purchase. Registration is required.

Make a Mardi Gras Pumpkin

Thursday, October 16, 6 p.m. Conference Room A

Come join us for this festive DIY craft session and craft your own pumpkin adorned with shiny Mardi Gras beads! Registration is required.

Doll Head Cameo Jewelry

Tuesday, October 28, 7 p.m. Conference Room A

Bring in your least favorite Barbie or Monster High Doll to be deconstructed and crafted onto a necklace or pin. We will have extra dolls on hand. Registration is required.

Introduction to the Art of Henna

Tuesday, November 4, 6:30 p.m. Multipurpose Room

An introduction to the history, uses, and traditions of henna, a hands-on art activity, and one henna cone to practice with at home. Registration is required.

Dinner and a Movie:

Back to the Future

Wednesday, November 5, 6:30 p.m. Multipurpose Room

Celebrate the 40th anniversary of *Back to the Future*. Pizza and snacks provided. Registration is required.



Great Scott! Scan the QR code or visit calendar.rhpl.org for recommended reads.



Speed Friending for Adults!

Monday, November 10, 6 p.m. Multipurpose Room

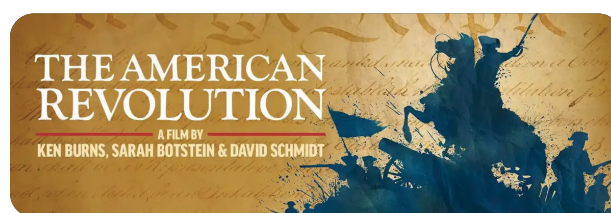
Come and expand your social circle while building meaningful connections! Registration is required.

Sneak Peak Preview:

The American Revolution

Tuesday, November 11, 7 p.m. Multipurpose Room

Get a sneak peek at *The American Revolution*, a film by Ken Burns, Sarah Botstein, and David Schmidt, in advance of its PBS premiere on Sunday, November 16. Presented in partnership with PBS Books. Registration is required.



Free Magazine Day

Saturday, November 15, 10 a.m.-1 p.m.

Multipurpose Room

Last year's magazines are free on a first come, first served basis. There is no limit on the number of magazines each person may take. No registration required.

RAYA Family Education Speaker Series

7 p.m. Multipurpose Room. Registration is required.

The Rochester Area Youth Assistance (RAYA) League presents expert speakers and information crucial to Rochester Community parents and caregivers.

Visit calendar.rhpl.org for more information.

Tuesday, September 30

How to Help Kids and Teens Handle Stress with Diana Jennings, MS, LLP

Tuesday, October 14

Understanding the Functions of Emotions with Alyssa Jesselaitis, LMSW

Thursday, November 13

Meet Me Where I'm At: Addressing the Impact of Trauma Across the Lifespan with Laura Azoni LMSW-Clinical

Concerts

2 p.m. Multipurpose Room. Registration is required.

Double Play Flute and Tuba

Sunday, September 28

Selections from the world of opera, instrumental music, and popular song.

Blue Water Ramblers

Sunday, October 12

Enjoy unique takes on some songs old, some new, some borrowed, and some blues.

Ben Traverse

Sunday, November 9

Explore traditions old and new with this folksinger, multi-instrumentalist, songwriter, and archivist of sound.

In the Makerspace

Electrical Soldering Intro for Adults

Wednesdays, September 3, October 1, November 12, 6–8 p.m.

Learn some basic skills in soldering electronics as we assemble a small circuit board. This event will require a lot of dexterity as we will be manipulating small pieces. Registration is required.

Intro to Dungeons & Dragons for Adults

Wednesdays, September 10, October 8, November 19, 6–8 p.m.

Discover the magic of Dungeons & Dragons in this fun introductory event! Get an overview of character creation, storytelling, and gameplay, followed by a mini-adventure led by an experienced Dungeon Master. No prior experience needed—all materials provided. Beginners only. Registration is required.

Makerspace for Family Historians

Wednesday, October 15, 6 p.m. Makerspace

Learn about the tools and technology available to tell your family's story. View projects and learn how to book an appointment to bring your own ideas to life. Registration is required.

RHPL Digital Services

Kanopy 101

Wednesday, September 10, 2 p.m. Multipurpose Room

Learn how to use Kanopy to watch movies, documentaries, and TV shows for free, courtesy of your RHPL card. Registration is required.

Hoopla 101

Wednesday, October 8, 2 p.m. Multipurpose Room

Learn how to use the Hoopla app to download and stream eBooks, e-Audiobooks, magazines, music, and TV shows. Please bring your device with you. Registration is required.

Introduction to GetSetUp

Tuesday, November 11, 2 p.m. Multipurpose Room

Learn how to access GetSetUp, a web resource for older adults, and discover fun and interactive ways to stay engaged and connected! GetSetUp is available to all Michigan residents through the Michigan Department of Health & Human Services. Registration is required.

Introduction to MeLCat

Friday, November 21, 2 p.m. Multipurpose Room

Learn to use MeLCat to loan titles from libraries across the state of Michigan and hear about key features and databases. Registration is required.

Greater Rochester History Online

Introducing our new digital local history platform!

Explore our digital collections including historical photographs, the Ray Russell Postcard Collection, oral histories, and yearbooks.

Look for ongoing additions, including digital artifacts and materials from the Rochester Hills Museum at Van Hoosen Farm.

Start Searching! rhpl.org/local

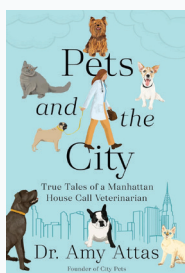
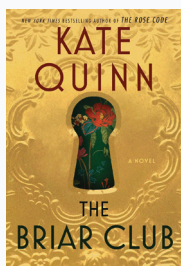
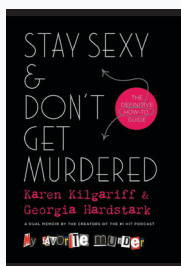
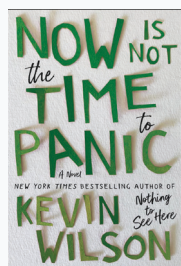


BOOK CLUBS

50 Books in a Year

January 2025 - December 2025. rhpl.beanstack.org

Read and earn badges to win prizes and be entered into grand prize drawings at the end of the year.



Books on Tap

Monday, September 8, November 10, 7 p.m. Main Street Billiards, VIP room

A casual book club in a relaxed setting. We'll talk about books and enjoy Main Street Billiards' delicious food and drinks. Copies of the book are available at the Adult Reference desk. Registration is required.

September 8: *Now is Not the Time to Panic* by Kevin Wilson

November 10: *Stay Sexy & Don't Get Murdered: The Definitive How-To Guide* by Georgia Hardstark and Karen Kilgariff

Reading Rainbow

Mondays, September 29, October 27, December 1, 7 p.m. Conference Room B

A book group for people interested in reading and discussing fiction, memoirs, and graphic novels that reflect the diversity of the queer experience. Titles will be selected with participant input; see calendar.rhpl.org for more information. Copies of the book are available at the Adult Reference desk or through Libby or Hoopla. Registration is required.

Between the Lines

Tuesdays, September 16, October 21, November 18, 2 p.m. Conference Room A

RHPL's lively monthly book discussion! Pick up a copy of the book at the Adult Reference Desk or download the audiobook from the Libby app. Registration is required.

September 16: *The Briar Club* by Kate Quinn

October 21: *Pets and the City: True Tales of a Manhattan House Call Veterinarian*
By Dr. Amy Attas

November 18: *Remarkably Bright Creatures* by Shelby Van Pelt

Bookends Book Club

Saturday, November 22, 1 p.m. Grades 6-Adult. Conference Room A

Create cross-generational connections and enjoy a slice of pizza! Moderated by an Adult and Youth Librarian, kids and adults can speak on equal footing as they discuss the Middle School novel, *Ophie's Ghost* by Justina Ireland. Copies are available at the Adult and Youth desks. Registration is required.



After Hours Library

Friday, October 10, 6-9 p.m.

Choose your own adventure! Take advantage of extended library hours to enjoy an introvert reading party, PowerPoint party, refreshments, or just an abbreviated, self-serve library experience. Sign up to present your PowerPoint at calendar.rhpl.org. No registration required.



Teen Programs

For a complete listing of all of our programs, detailed descriptions, and to register, visit calendar.rhpl.org or scan the QR code. Registration opens one month in advance of the program. Questions? Call 248-650-7130 or email help@rhpl.org.

Monthly Programs

Wednesdays 7 p.m. No registration required.

Video Game Evening

September 3, October 1, November 5.

Multipurpose Room/Conference Room A

Show your skills in one of our monthly video game tournaments!

Teen Advisory Board

September 10, October 8, November 12.

Conference Room A

Share your opinions on teen programs, prizes, displays, and other library matters. Please fill out the Teen Volunteering application at rhpl.org/teen or contact the teen librarian at teen@rhpl.org.

College Essay Writing Workshop

September 17, October 15, November 19.

Conference Room A

Come together to help one another complete college admission essays and tackle the next chapter of your life.



Teen Tabletop Game Night

September 24, October 22. Conference Room A

Join other teens for tabletop games, including board games, card games, role-playing games, and more! If you are interested in becoming a dungeon master for D&D or leading a specific board game, email teen@rhpl.org for more information.

Yo-Yo Demonstration and Workshop

Saturday, September 20, 1 p.m.

Multipurpose Room

Come watch a yo-yo show with professional yo-yo players and have them teach you some of the tricks you'll see during the show. Registration is required.



Halloween Crafts

Wednesday, October 29,

7 p.m. Makerspace

Make festive holiday crafts and a tote with our vinyl cutter and heat press. Registration is required.

Teen Volunteer Opportunity: Basic Technology Help for Seniors

Saturdays, September 6, October 18,

November 15, 12 p.m. Conference Room A

Meet one-on-one with seniors to offer tech help in a patient and friendly environment. Contact the teen librarian at teen@rhpl.org to volunteer.





Youth Programs

For a complete listing of all of our programs, detailed descriptions, and to register, visit calendar.rhpl.org or scan the QR code. Registration opens two weeks in advance of the program for residents, one week in advance for non-residents. Questions? Call 248-650-7140 or email help@rhpl.org.

Authors in April Kickoff

Wednesday, September 3, 7 p.m. All ages. Multipurpose Room

Join us to celebrate the "Authors in April" kickoff and discover who has been named the mystery author! The public is welcome to attend. No registration required.



Fall Storytime Session I

Fall Storytime Session I will begin on Monday, September 8, and continue for 5 weeks, with registration beginning on Monday, August 25 at 9 a.m.

There are many different groups offered during this session; detailed descriptions and registration information on each group can be found online at calendar.rhpl.org.

PAWS for Reading

Wednesdays, September 10, 24, October 8, 22, November 12, 6:30 p.m. Ages 4 and up. Youth Room

Practice your reading with a therapy dog. Registration is required, each date has a separate registration. Scan the QR code for book recommendations about therapy animals.



Evening Family Storytime

Mondays, September 15, October 13, November 10, 7 p.m. All ages. Storyroom

Join Miss Kim for a special monthly themed storytime for the whole family. Separate registration is required for each date.

LEGO® Club

Tuesdays, September 16, October 7, November 18, 6 p.m. Ages 4-12. Multipurpose Room

We'll provide the bricks—you bring the imagination! Your masterpieces will be proudly displayed in the Youth Room for everyone to enjoy. Separate registration is required for each date.

Tween Creative Writing Club

Thursdays, September 25, October 2, November 6, 6 p.m. Ages 9-12. Storyroom

Do some creative writing and hang out with your peers. Separate registration is required for each date.

What's Your Story?

Saturday, September 27, 11 a.m. Ages 8-12. Multipurpose Room

Pick up supplies September 1-26

Celebrate Family History Month in October by designing your own artwork to display in the library. Pick up a poster board to create a one-of-a-kind design that represents your family and share your project and story on Saturday, September 27 at 11 a.m. Registration is required.



Tiny Tailgate

Saturday, October 4, 10 a.m. Ages 0-3 years. Storyroom

Come dressed in your favorite team gear and enjoy playful activities tailored for our youngest patrons. Siblings are welcome to attend, but activities are limited to registered participants ages 0-3. Registration is required.

Super Mario Bros. Scavenger Hunt

October 6-13. All Ages. Youth Room

Stop by the Youth Room and see if you can complete a super fun scavenger hunt in honor of The Super Mario Bros.' 40th anniversary. Make sure to watch out for the Koopa Troopas! No registration required.



Ghost Portraits

Monday, October 13, 3 p.m. Ages 6 and up.

Storyroom

No school? Join us for a ghostly good time! We will be trying our hand at painting ghost portraits. Dress for a mess. Registration is required.

Toddler Drum Circle

Wednesday, October 15, 10 a.m.

Ages 2-4. Storyroom

Drum along to fun songs with our toy percussion instruments! Registration is required.



2nd Annual Halloween Dance Party!

Saturday, October 18, 12 p.m. Ages Birth-12.

Multipurpose Room

Come in your costumes for a costume contest, festive fun, a photo booth, and cider and donuts. Registration is required.



Check out RHPL's recommendations inspired by this program.

Diary of a Wimpy Kid Party

Thursday, October 23, 6 p.m. Ages 8-12.

Multipurpose Room

Celebrate the *Diary of a Wimpy Kid* series and the newest book, *Partypooper*! Registration is required.

After Hours Ghost Hunting

Saturday, November 1st, 6 p.m. Ages 10-14.

Storyroom

An after-hours ghost hunting tour of the library! Work together to learn about and make an ofrenda to a beloved member of the Rochester Hills Public Library's history. Registration is required.



DINovember

November 1-30, all day. All ages. Youth Room

An epic celebration of dinosaurs in November. We will have scavenger hunts, coloring sheets, and more in the Youth Room all month long. No registration required.



Parent Tween Crafternoon

Monday, November 3, 2 p.m. Ages 9-12.

Storyroom

Enjoy quality time together while creating some beautiful crafts and memories. Registration is required.

DINovember Take & Make

November 10-17, all day. Ages 5-12.

Youth Room

Create a dinosaur for your collection. Pick up your craft kit at the Youth Services Desk. Registration is required.

Parent Child Workshop

Wednesdays, November 12, 19,

December 3, 10, 17, 10:30 a.m.

Ages 1-3. Multipurpose Room

A five week toddler playgroup where families can play, relax, make friends, and talk one-on-one with specialists on child development. Registration is required.



Dog Man Button-Making

Saturday, November 15, 12-2 p.m. All ages.

Storyroom

Celebrate the November release of *Dog Man* #14: *Big Jim Believes*! Make a *Dog Man*-themed button using upcycled books and tools from the RHPL Makerspace. No registration required.

Fall Storytime Session II

Fall Storytime Session II will begin on Monday, November 17, and continue for 5 weeks, with registration beginning on Monday, November 3 at 9 a.m.

There are many different groups offered during this session; detailed descriptions and registration information on each group can be found online at calendar.rhpl.org.



Battle of the Books Kickoff

Wednesday, November 12, 6 p.m. Grade 5 and caregivers. Multipurpose Room

Discover this year's 12 battle titles! Battle of the Books is a reading competition for all 5th graders who are residents of Rochester, Rochester Hills, or Oakland Township. Students form their own team of 3-5, then read the assigned list of books as a team and battle in March (answer questions about the books). The kickoff will be recorded if you are unable to attend. No registration required.

YOUTH BOOK CLUBS

Picture Book & Movie Club

Thursday, September 4, Wednesday, October 1, Monday, November 17, 6 p.m. Ages 5-8. Storyroom

Dive into classic stories with us as we read a picture book and then watch the movie based on that book! Separate registration is required for each date.

K-1 Explorers Book Club

Fridays, September 12, October 3, November 14, 4:30 p.m. Grades K-1. Storyroom

Explore the world with Miss Lisa! Hear a story, chat about the books, and have creative fun. No preparation required! Separate registration is required for each date.

September 12: Beaches

October 3: Dragons

November 14: Wombats

Grades 2-3 Book Club

Thursdays, September 18, October 16, November 20, 6 p.m. Grades 2-3. Storyroom

Join Miss Lisa to chat about books, do activities, and have fun! Stop by the Youth Services Desk to pick up a library copy of the book up to one month in advance. Separate registration is required for each date.

September 18: *The Pirate Pig* by Cornelia Funke

October 16: *How to Promenade With a Python (And Not Get Eaten)* by Rachel Poliquin

November 20: *Race to the South Pole (Ranger in Time #4)* by Kate Messner

Mom & Baby Book Club

Monday, October 13, 10:30 a.m. Moms with infants birth - 12 months. Storyroom

Read or listen to *The Art of Racing in the Rain* by Garth Stein (for mom) and read *Go Dog, Go* by P. D. Eastman (for baby). Meet up at the library to talk about both books with other moms and create a dog keepsake with your baby. Titles available on Hoopla and Libby. Registration is required

Tween Book Club

Wednesdays, September 17, October 15, November 19, 6 p.m. Ages 9-12. Storyroom

Talk about books, eat snacks, and play a game. Pick up books at the Youth Services Desk one month in advance. Separate registration is required for each date.

September 17: *Witches of Brooklyn* by Sophie Escabasse

October 15: *Frazzled* by Booki Vivat

November 19: *Witch Boy* by Molly Knox Ostertag

Bookends Book Club

Saturday, November 22, 1 p.m. Grades 6 - Adult. Conference Room A

Create cross-generational connections and enjoy a slice of pizza! Moderated by an Adult and Youth Librarian, kids and adults can speak on equal footing as they discuss the Middle School novel, *Ophie's Ghost* by Justina Ireland. Copies are available at the Adult and Youth desks. Registration is required.



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Serving Rochester, Rochester Hills, and Oakland Township

Library Hours

Sunday 1 p.m.–6 p.m.

Monday–Thursday. . . . 9 a.m.–9 p.m.

Friday–Saturday 9 a.m.–6 p.m.

Visit rhpl.org for hours & holiday closures

Books on Board (BoB) Bookmobile Services

Our bookmobile brings the library to you. Place holds, browse a curated collection, or return your materials at a convenient time and location throughout the community.

Visit rhpl.org/bookmobiles for the full schedule.

500 Olde Towne Rd.
Rochester, MI 48307

248-656-2900
rhpl.org



Public Notice Rochester Hills Public Library

The Trustees of the Rochester Hills Public Library will hold a public hearing on Wednesday, August 6, 2025, at 7 p.m. in the Boardroom at the Rochester Hills Public Library on the Library's budget for the fiscal year beginning January 1, 2026. The Rochester Hills Public Library is located at 500 Olde Towne Road, Rochester, MI 48307.

The regular monthly meeting will follow at the conclusion of the public hearing. Proposed budget plan(s) will be available for review at the Library on Friday, August 1, 2025. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

For more information please contact Julianne Morian, Library Director, Rochester Hills Public Library at 248-650-7122.

NOTE: The library will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities upon one weeks' notice to the Library by contacting the following:

Outreach Services
Rochester Hills Public Library
500 Olde Towne Road Rochester, MI 48307
248-650-7150, TDD 248-650-7153

Published: 07/10/2025 Rochester Post

0422-2528

Rochester Post, July 10, 2025

RHPL Family Concert Series: Beverly Meyer, The Music Lady

About this event

Beverly Meyer has been sharing songs with young children as The Music Lady for almost 30 years. With her guitar in hand and energy that knows how to reach the imaginations and attention of young audiences, Beverly charms all with her compelling voice and quick wit.

Grab your blankets and lawn chairs and meet us on the West Lawn for an evening of family fun.

Registration is required—please register all children & adults attending at <https://events.getlocalhop.com/family-concertbeverly-meyer-the-music-lady/event/piuWGUrOLK/>

NewsBreak, July 14, 2025

Things to do in Metro Detroit, July 18 and beyond

- “Improv for Everyone”: 6 p.m. July 24, Rochester Hills Public Library, seasoned instructors from Planet Ant will guide you through a fun-filled, high-energy two-hour workshop exploring the art of improv. Register at calendar.rhpl.org or call [248-656-2900](tel:248-656-2900).

Oakland Press, July 17, 2025

Oakland Township residents to vote on library millage renewal, increase Aug. 5

By: [Mary Beth Almond](#) | [Rochester Post](#) | Published July 22, 2025

OAKLAND TOWNSHIP — Oakland Township is asking residents to consider two library millages on the Aug. 5 ballot.

Rochester Hills Public Library Director Julianne Morian said the library's current temporary agreement for library services with the township expires at the end of the year.

"For more than 50 years, Oakland Township and the Rochester Hills Public Library have been community partners, and we are hopeful that partnership continues for decades to come," Morian said.

On Aug. 5, Oakland Township voters will be asked to consider renewing part of the township's current library millage (0.1134 mills) and to consider approving an increase (0.1412 mills) that the Rochester Hills Public Library Board requested last year, but was not included on last November's ballot.

As a result of the proposed millage increase, officials said a home with a market value of \$500,000 and a taxable value of \$250,000 would pay \$35 more each year in taxes.

Both the renewal and the new millage, according to Morian, must pass this year to ensure the continuation of Oakland Township residents' library services past Dec. 31, 2025.

"The reality is that if both the millage renewal and the increase do not pass, the Oakland Township Library Board cannot fulfill the contract terms that the RHPL Board and Oakland Township Library Board mutually decided to be fair terms. If they cannot sign a new agreement, the old contract terminates on Dec. 31, 2025, and Oakland Township patrons would lose library privileges on Jan. 1, 2026. No one wants to see that outcome, but it is a reality and a consequence for which we have to plan," Morian said.

Oakland Township Library Board President Jim Kiefer said he thinks "it's a fair request" on the part of the Rochester Hills Public Library Board to ask Oakland Township for an increase.

"The reason Rochester Hills Public Library is asking for the increase is — along with their infrastructure improvements, which are being paid for by the recent Rochester Hills millage increase from last year — they are increasing the programming and materials budgets that go along with operations, and they are asking Oakland Township to help toward that," Kiefer said.

"We think it's a fair request, and we think it's worth putting on the ballot for voters in Oakland Township to decide."

According to the Friends of Oakland Township, passing the millages would help fund an "increase in new materials with a renewed focus on more digital materials and shorter wait times, year-round Sunday hours, upgraded bookmobile services, more programming, and additional delivery methods for patrons."

Morain said that, "with an increase in funding, we're planning to expand the materials available for checkout with specific investment in more e-books, e-audio-books and streaming music and movies; and the library will enhance our programs and modernize the building and bookmobiles so that people can pursue their lifelong learning goals and enjoy remote places to work, separate from their home and school."

The library serves the residents of Rochester, Rochester Hills and Oakland Township. While all three municipalities pay tax money to operate the library, Morian said the communities of Rochester and Oakland Township do not have a vote on the library board, according to the charter, since they contract with the library for services. The contracts mean the three communities receive equal access to library services and materials, even though the actual amount paid by each municipality varies. Oakland Township and Rochester pay for services only. They do not pay for capital infrastructure.

"Even with the proposed increase, Oakland Township would still have one of the lowest total library millage rates of surrounding communities, including Rochester Hills, Orion Township, Auburn Hills and Washington Township," Kiefer added.

For more information on when, how and where to vote, call the Oakland Township Clerk's Office (248) 218-6953 or visit <https://oaklandtwpmi.gov/services/elections>.

Library Millage Renewal Proposal

Shall the previously authorized increase in tax limitation on all taxable property in the Charter Township of Oakland, Oakland County, that expires in 2025 be renewed and the Township be authorized to levy annually an amount not to exceed .1134 mill (\$0.1134 per each \$1,000 of taxable value) against all taxable property in the Township for a period of four (4) years, 2026 through 2029, inclusive, to provide funds for providing library service for the residents of the Charter Township of Oakland as authorized by the Oakland Township Library Board and for all other library purposes authorized by law? The estimate of the revenue the Township will collect if the millage is approved and levied in the first year of levy (2026) is approximately \$235,000. Revenue from this millage levy may be distributed to the Rochester Hills Public Library pursuant to contract.

Library Millage Proposal

Shall the tax limitation on all taxable property within the Charter Township of Oakland, Oakland County, Michigan, be increased and the Township be authorized to levy annually a new additional millage in an amount not to exceed .1412 mill (\$0.1412 per each \$1,000 of taxable value) against all taxable property in the Township for a period of five (5) years, 2025 through 2029, inclusive, to provide funds for providing library service for the residents of the Charter Township of Oakland as authorized by the Oakland Township Library Board and for all other library purposes authorized by law? The estimate of the revenue the Township will collect if the millage is approved and levied in the first year of levy (2025) is approximately \$289,000. Revenue from this millage levy may be distributed to the Rochester Hills Public Library pursuant to contract.

Free RHPL Summer Family Concert Series

Free RHPL Summer Family Concert Series – at Rochester Public Library. Joe Reilly is a singer, songwriter, social worker, Dharma teacher, and educator who writes songs from his heart.

Joe's songs are playful, clever, engaging, joyful, and always have something meaningful to say. Event is free, but registration required-please register all children & adults attending. Register at: www.rhpl.org/calendar

Cost of event: Free

Contact for event: Wendy Lehman, wendy.lehman@rhpl.org

Oakland County Moms, July 25, 2025

Library Director's Report



ROCHESTER HILLS
PUBLIC LIBRARY

Director's Report

August 6, 2025

1. City of Rochester Contract with RHPL

On Monday, June 28th I attended the Rochester City Council meeting. I provided a brief overview to Council on the ways that Rochester Hills Public Library has already implemented changes and enhancements based on the commitment from citizens in Rochester Hills who approved a new millage in 2024. Topics I covered included: updates to Sunday service, increasing the materials budget to over \$1MM, adding a library app, furnishings updates, adding a Digital Services department, and increasing programming options. Rochester Library Liaison, Lauren Coleman, was in attendance as well. The Council communicated positive support of the library and unanimously approved the new contract for library services.

2. Facilities Updates

On July 25th, our contractor completed the project to retrofit our study tables with electricity on the table tops. Twenty-two new outlets were added to the study tables and the patron response has been positive and appreciative. Additionally as part of the Phase 2 updates for the Adult & Teen Services department, we plan to convert the matching laptop bar that currently provides self-checkout and catalog access into a second dedicated laptop bar. The self-checkout station will move to the lower side of the reference desk and the online catalog stations will move to the lower tables abutting the elevator wall. This will ensure maximum accessibility for integral services like self-checkout and searching the online catalog and create more workstation options (with electricity) for adults and teens.

RHPL staff discovered a damaged sprinkler line that needs replacing on the SE side of the parking lot. The line was broken due to routine wear and age, however, the line runs below the sidewalk and requires two concrete slabs to be removed and repaved. The total repair costs are projected to be just under \$5,500.

3. New Mover Service

Starting in September, we will mail a post card inviting new residents who have moved into the community the prior month to visit the Rochester Hills Public Library and sign up for a new library card. This service extends to all communities that the RHPL serves and is expected to cost less than \$800 in promotional marketing.

4. Partnership with DAR to feature an America250 exhibit

RHPL was approached by the local chapter of the DAR (Daughters of the American Revolution) to serve as a host location for a 6-panel exhibit on the American Revolution. The installation would reside on the second floor Adult Services area and DAR pledged a docent there all hours the library is open. The exhibit will take place from January 11-17, 2026. This will be a special way to engage in sesquicentennial events for the library.

5. Soliciting Feedback from Library Patrons

The library will embark on two informal ways of soliciting feedback from patrons this fall. One is a survey we sent to patrons who have reserved a study room in the past. That survey consists of five questions that ask about the experience, how it can be improved, and what amenities the patrons wish to use in the space. This will inform the type and amount of updates we will make in the study room spaces this fall. Additionally, at the end of the year, staff are planning to query the public for new services and reimagined spaces with the library. Our goal is to collect ideas on how we might modernize the library experience and then test those ideas on a broader scale by adding culled questions to our biennial community survey in the spring. We have dubbed this process “Find Yourself Here” as a nod to the physical and conceptual idea of finding oneself at the library. The ideas generated will be on display in the rotunda and curated by staff.

6. Michigan Library Association Conference

This year’s conference will take place in Lansing, MI from October 29th – 31st. Early bird rates are available for staff and board members to attend until September 5th. The theme for this year’s conference is “Library Kaleidoscope: Shifting Perspectives” and focuses on issues such as disinformation sabotaging trust in institutions, the AI revolution and impact on libraries, legal topics on complicated issues, and the safety and well-being of staff.

7. Out of Office

I will be out of the office from August 11th - August 15th. Staff members in charge are:

- Monday, August 11, 2025 - Allison Sartwell, Head of Digital Services
- Tuesday, August 12, 2025 - Wendy Lehman, Head of Youth Services
- Wednesday, August 13, 2025 - Betsy Razckowski, Head of Communications
- Thursday, August 14, 2025 - Derek Brown, Director of IT
- Friday, August 15, 2025 - Jenny Doestch, Cataloging Manager

8. Upcoming Events

August 8, 2025	End of summer reading program, “RHPL Summer Sunset Block Party” at 6pm in the west parking lot (library closes at 5pm for setup).
August 26, 2025	Friends of RHPL board meeting, 7pm
August 30th - September 1, 2025	Library is closed in observance of Labor Day
September 9, 2025	RHPL Board of Trustees meeting, 7pm
September 23, 2025	Friends of RHPL board meeting, 7pm
October 14, 2025	RHPL Board of Trustees meeting, 7pm



ROCHESTER HILLS PUBLIC LIBRARY

Statistical Report - Usage for the month of July 2025

<i>Circulation</i>	LY Month	Month	MTM	Last YTD	YTD	YTY
Checkouts	49,015	50,217	2.5%	312,197	305,392	-2.2%
Renewals	52,990	52,983	0.0%	347,050	334,546	-3.6%
e-Materials	30,019	33,603	11.9%	207,931	230,494	10.9%
Bookmobile	2,963	4,527	-21.7%	26,510	29,707	12.1%
Mini-Branch	1,428	1,417	-0.8%	10,182	9,293	-8.7%
OTBS Circ	5,540	4,574	-17.4%	39,565	32,144	-18.8%
MeLCat Borrowed	1,257	1,200	-0.4%	9,613	8,991	-6.5%
MeLCat Loaned	1,220	1,200	-0.2%	9,575	9,337	-2.4%
Total Circulation	144,432	149,721	3.7%	962,909	959,904	-0.3%

<i>Other Statistics</i>	LY Month	Month	MTM	Last YTD	YTD	YTY
In-Person Visits	44,225	46,465	5.1%	276,520	266,986	-3.4%
Room Reservations	930	972	4.5%	6,749	6,856	1.6%
Adult Programs	39	44	12.8%	310	300	-3.2%
--Attendance	1,173	1,036	-11.7%	6,236	4,765	-23.6%
Teen Programs	5	5	0.0%	31	39	25.8%
--Attendance	20	48	140.0%	164	224	36.6%
Youth Programs	25	27	8.0%	158	232	46.8%
--Attendance	867	1,202	38.6%	6,483	9,463	46.0%
Outreach Attendance	440	299	-32.0%	2104	2326	10.6%
Makerspace Use	434	380	-12.4%	2313	2968	28.3%
Computer Use	1,705	1,876	10.0%	11,334	11,488	1.4%
Wireless Use	5,742	7,402	28.9%	41,273	43,943	6.5%
Database Use	6,065	8,703	43.5%	43,545	54,014	24.0%
Volunteer Hours	317	362	14.2%	2,108	2,219	5.3%

Number of Library Card Holders

<i>Municipality</i>	LY Month	Month	% Total
Rochester Hills	45,123	45,036	57.4%
Rochester	10,203	11,094	14.1%
Oakland	9,060	9,333	11.9%
Non-residents	4,746	5,503	7.0%
Virtual Students	7,563	7,480	9.5%
Total Card	76,695	78,446	100%

Number of Items

<i>Type</i>	LY Month	Month
Print	277,745	295,167
Audio	19,508	19,934
Video	48,176	49,639
Other	440	479
E-Material	27,837	32,581
Total	373,706	397,800

Committee Updates



Gifts and Donations Policy

Policy Statement

The Rochester Hills Public Library (RHPL) welcomes gifts and donations that will promote the library's mission, programs and services. Through donors the library has been able to acquire materials and art work which could not have been purchased otherwise.

Regulations

1. RHPL makes the final decision on acceptance, use or disposition of all materials, donations or gifts and retains unconditional ownership of the same.
 - A. The library board may accept a donation of artwork or furnishings only if it serves an immediate need as determined by the library director.
2. Checks shall be made payable to the Rochester Hills Public Library. In no event shall a check be made payable to an individual who represents the library in any capacity.
3. Appraisal of non-cash donations are the responsibility of the donor.
4. Gifts to the library, a governmental unit, may qualify as a federal tax deduction and as a Michigan tax credit; the donor will have to consider his or her particular circumstances for the specific effect.
5. Gifts of \$1,000 or more may be accepted through the *Endowment Fund* policy.
6. Library Materials
 - A. When the library receives a cash gift for the purchase of materials, whether as a memorial or for any other purpose, the general nature or subject area of the materials to be purchased will be guided by the wishes of the donor. The library staff, however, will choose specific titles and retain the right of final decision.
 - B. The staff will consider donated materials for possible addition to the library's collection using the same selection criteria as purchased materials. Materials not added to the collection or gifts may be given to the Friends of the Library for their used book sale. Proceeds from Friends' book sales go to support the library.
 - C. Special collections and memorial collections will not be shelved as separate physical entities. Such collections will be considered only with the understanding that, if accepted, they will be integrated into the general collection. The only form of commemorative identification will be a bookplate.
 - D. Staff will give special consideration to purchase materials that will be part of the collection for two or more years when materials have been underwritten

as a memorial, however, the title can be removed from the collection in accordance with collection weeding standards.

7. Donor Recognition

- A. The library will provide written acknowledgment to the donor which clearly describes the nature of the gift and when it was received.
- B. Unless anonymity is specifically requested and with full respect for donor privacy:
 - i. Donor names for items other than book sale materials may be published in reports to the board, press, library newsletters or via bookplates.
 - ii. ~~Donors contributing \$1,000 or more will have their names listed on the library's donor plaque.~~
 - iii. ~~Donors contributing \$5,000 or more will have their name embossed on a gift plate near the item their contribution purchased.~~
 - iv. The library may choose to recognize significant contributions of time, talent or money in other ways.

Approved: ~~September 8, 2008~~

Rochester Hills Public Library Board of Trustees

Policy Statement

The library has established a volunteer program that strives to reach a maximum level of public service to the community. Volunteers give support services to paid staff and provide assistance with special, unusual or supplemental services and tasks that further the library's mission.

Regulations

1. The library director shall designate a volunteer coordinator to oversee the volunteer program. The volunteer coordinator may enlist other staff or volunteers to assist in volunteer training and volunteer program administration.
2. Library volunteers are identified as persons who regularly perform duties or tasks for the library for a period of time without wages or benefits. Community service workers who are requesting a limited or specific number of service hours shall serve under the same guidelines as all library volunteers. The Friends of the Library volunteers are governed by their own policies and bylaws and, as such, are not regulated by this personnel policy. Any conflicts between the policies or practices of the Friends and the library will be resolved by the library director and the Friends Board.
3. Applicants, who must be age 14 or older, and must complete one of the following applications and submit it to the volunteer coordinator:
 - A. Volunteer Application & Agreement – For those requesting to serve as a library volunteer for typically, at least twenty hours over multiple weeks. Specific terms of service may depend on the area of volunteer interest.
 - B. Community Service Application & Agreement – For those requesting a limited or particular number of service hours to satisfy a specific obligation, such as a court order, school honors program or service organization requirement. Community service applicants must be residents of the library's legal service area.
 - C. Persons under 18 years of age must have written permission from a parent or legal guardian and obtain a work permit to serve in any volunteer or community service capacity with the library. Certain volunteer tasks may be limited based on the State of Michigan Youth Employment Services Act.
 - D. If there is no suitable volunteer service match with the applicant's skills and interests or location, schedule and transportation requests the applicant will be notified. The application will be kept on file for one (1) year and the applicant will be contacted if there is an appropriate opening during that time.

- E. Volunteers will be pre-screened with a background check. The library retains the right to use discretion in accepting court-ordered community service volunteers based on library needs and the nature of the volunteer's offense. Serious criminal charges, such as offenses related to theft, assault, or weapons-related charges will not be accepted for court-ordered community service.
- 4. When the library accepts a volunteer or community service member's offer of service per application, they will be required to attend an orientation session. At an orientation the volunteer coordinator will:
 - A. Provide an orientation tutorial
 - B. Review the volunteer policy.
 - C. Provide instruction about sign-in and sign-out procedures.
 - D. Conduct a tour of the library with introduction to library staff at that time.
 - E. Review duties and confirm volunteer commitment.
 - F. Discuss personal and building safety matters.
 - G. Specify appropriate responses to other library patrons.
 - H. Initiate or schedule training as needed and define task responsibilities.
- 5. Volunteers and community service workers are recognized by the public as representatives of the library and shall be guided by the same work and behavior code as library employees. This will include, but not be limited to:
 - A. Dress and grooming appropriate for a business environment and tasks assigned.
 - B. Name tags worn at all times while volunteering in the library.
 - C. Adherence to sign-in and sign-out procedures with advance notice to the volunteer coordinator or designee in the event of absence or lateness for a scheduled time.
 - D. Courteous and proper interaction with other library patrons. All patron questions other than directional (Where are the restrooms? Where is the computer lab? etc.) should be referred to a library staff member.
 - E. Responsibility for updating personal data (such as change of address, telephone number or emergency contact information) with the volunteer coordinator.
 - F. Observance of the library's drug free workplace status. Use of alcohol, illegal drugs or tobacco products in the library is prohibited as is the abuse of drugs or alcohol or reporting for service under the influence of these substances.

Volunteer Policy

- G. Immediately reporting to a library staff supervisor any occurrence of injury, minor or serious. If any assignment appears to cause physical discomfort or could lead to personal injury, the volunteer should, without delay, report this to the volunteer coordinator or the staff supervisor in the assignment area.
 - H. Harassment or improper advances toward another person in the library or on library grounds is strictly prohibited. This includes unreasonably interfering with anyone's work or creating an intimidating, hostile or offensive environment. Any concerns or questions about the behavior of library patrons, staff or other volunteers should be referred or addressed to staff supervision or the volunteer coordinator. Under no circumstances should a volunteer or community service worker initiate a confrontation with library patrons, staff or other volunteers.
 - I. Volunteers and community service workers are not allowed to sit at public service desks or use staff computers unless specifically assigned to an area by the volunteer coordinator or a staff supervisor.
 - J. Library owned equipment, such as copiers/printers, fax machines, computers, supplies, etc. are for library use only and may not be used for personal business. No equipment or material should be removed from the library without prior submission of a written request by the volunteer and prior written approval from the library director, volunteer coordinator or staff supervisor.
 - K. All transactions between library patrons, staff and/or volunteers and community service workers are completely confidential. This includes any information about materials a patron has looked at, asked for, requested or checked out, as well as questions asked by library patrons¹.
6. Volunteers may participate in a regular evaluation process in a formal or informal manner, written or verbal. Volunteers and community service workers serve under an at-will status and may be discharged with or without cause or notice by the library director or volunteer coordinator. Two absent shifts in a row without advanced notice will result in being removed from the schedule.
7. Volunteers and community service workers who wish to end their tenure with RHPL should notify the volunteer coordinator about the decision and the effective date. Volunteers and community service workers may be asked to participate in an exit interview. Volunteer and community service worker files will be retained for two years.

Approved: July 9, 2024

Rochester Hills Public Library Board of Trustees

¹ MLC 397.601 *et seq.* Library Privacy Act

Policy Statement

The Library values an educated workforce that seeks new ideas to deliver improved, expanded and more cost efficient service and may provide funds to help underwrite the costs of attending continuing education events.

Regulations

1. Staff members are encouraged to become members of community, educational, and professional organizations to add to their personal growth and to promote the benefits of the Library in the community. Upon the approval of the library director the Library will assume expenses (dues, meals, events, etc.) related to community, educational and professional organization activity.
2. As determined by the library director, staff growth and development shall be promoted through in-service training opportunities; the availability and use of professional materials; and other recognized methods for aiding the growth of staff members in their professional abilities and their use of these to benefit the Library.
3. An annual in-service day for all regular full and part-time employees will be provided. Provisional employees are highly encouraged to attend as well. All staff will be paid at their regular rate of pay. Employees who work in multiple classifications will be paid at the highest hourly rate with the exception of Sunday rates.
4. The Library will pay for the following expenses for staff, subject to written approval by the library director in advance, and within the annual budget established by the library board. **Staff are required to submit an expense report within 30 days of the conclusion of the trip as a reimbursement request.**
 - A. Registration fees for conferences, workshops and related events
 - B. Ground transportation costs including mileage to and from the event at the rate established in the Library's budget (not to exceed the cost of round-trip air fare)
 - C. Air fare, baggage fees, taxis, parking, etc.
 - D. Lodging
 - E. **Meal expenses should be in line with the Per diem meal allowance of \$40 established by the U.S. General Services Administration (GSA) per diem rate at the time of travel, excluding alcoholic beverages. If there is no GSA per diem rate for the destination city, it will default to \$50/day. Per diem meal allowance excludes alcoholic beverages.**

5. Staff shall minimize costs whenever possible, taking advantage of early registration discounts, conference room rates, ~~discounts for presenting at a conference, double occupancy~~ and carpooling.
6. Employees attending approved workshops or conferences will be paid at their regular rate not to exceed 7.5 hours per day or 37.5 hours per week.
7. Approval for conference attendance will be based on:
 - A. Available budget
 - B. Relationship of subject to staff
 - C. Membership in the organization sponsoring the event
 - D. Work schedule
 - E. Rotation of opportunity among library staff as determined by the library director

Approved: ~~February 14, 2011~~

Rochester Hills Public Library Board of Trustees

Policy Statement

Information services at the Rochester Hills Public Library are some of the most vital and visible expressions of the library's purpose and are key to the library's mission to inform, entertain, and provide for the intellectual development and enrichment of the community.

Regulations

1. For the purpose of this policy, information services encompass reference and reader's advisory service to the public via direct personal assistance, instruction in the effective use of library resources and dissemination of information in anticipation of patron needs.
2. Professional and qualified personnel with appropriate training provide information services at the library.
3. Information services are available to all persons regardless of age, gender, sexual orientation, race, ethnicity, disability, language proficiency, or social or economic status.
4. All requests will be given equal consideration, and each will be answered as accurately and completely as possible. In the instance of legal, medical, investment or tax questions, the staff cannot evaluate, interpret or act as surrogate professionals.
5. Information inquiries are received in multiple forms and are answered on a first come, first served basis. The time spent by librarians on a question may vary depending on the pace of activity in the reference area, the number of available staff and the resources readily available. Librarians will respond to information requests as soon as possible; patrons can expect an answer or response usually within one working day if not sooner.
6. Librarians will assist patrons in placing holds to request the transfer of materials from other libraries.
7. Technology Assistants will assist patrons with access to the library's computers, basic printing, scanning and faxing help, and consult on basic web browser and email assistance.
8. Librarians will assist patrons with their research needs by identifying and locating resources. As time permits, they will be a guide for a patron's original research but cannot conduct a research report, complete homework on behalf of a patron, or provide original documentation that the patron may request., but time does not allow them to conduct research projects for the patron, to do students'

~~homework or to create documents for patrons using the library's computing resources.~~

A. Assistance with online ~~computing~~ resources:

- i. Librarians shall assist patrons in the use of the library's online resources, digital apps, and databases.~~Librarians shall assist patrons in accessing the Internet and demonstrate the basic functions of a web browser.~~
- ii. Technology Assistants and librarians may refer patrons to the Digital Services Librarian for additional support for more complex technical questions.
- iii. ~~Librarians shall assist patrons in the use of the library's online resources.~~
- iv. ~~Patrons are responsible for learning how to operate computing software provided by the library. Librarians can provide instructional resources for patrons to educate themselves on the use of specific software.~~

B. Provision of In-depth research services:

- i. Assistance will be provided only as time permits.
- ii. The library does not provide any fee-based research services.

9. The Digital Services staff may assist patrons with various tasks and issues using library computers and equipment or the patron's digital devices in scheduled appointments.

A. Staff members may not be held liable for any physical damage to patrons' personal devices or digital assets.

B. Staff members cannot repair patrons' personal devices.

10. Librarians respect and safeguard the patron's privacy and identity throughout the information request process. ~~Names and identification of patrons and the transactions which occur between patrons and librarians are confidential and not discussed outside of a professional context.~~

A. Library staff are prohibited from assisting patrons with accessing and using sensitive information or sites (such as banking websites or social security numbers) or providing legal, medical, or financial advice. When appropriate, the staff member may refer patrons to professionals or point to the library's physical and digital resources for additional help.

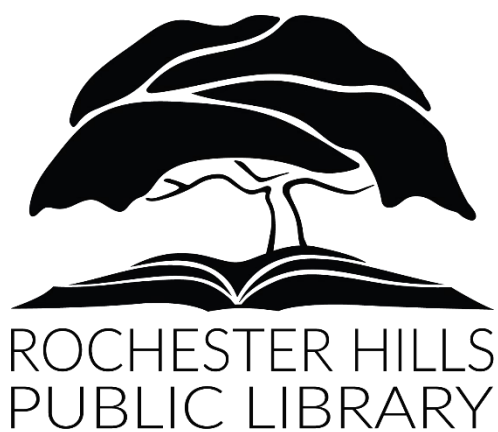
11. The library attempts to collect materials on a wide range of subjects but may be unable to meet every need with on-site materials. For school assignments which cannot be satisfied with the library's collection, a librarian can provide a *School Assignment Letter* that indicates the reasons for the unfulfilled request.

12. The library participates in consortia and networks to obtain access to information sources and services it cannot provide on its own. As part of these services, patrons can borrow print materials from other libraries to fulfill their information needs. See *Interlibrary Loan* policy.
13. The library provides the opportunity for resident patrons to request materials not owned by the library through the *Patron Request for Purchase* form. The purchase of these requests is up to the discretion of the librarian. See *Materials Selection/Collection Development* policy.

Approved: January 12, 2009

Rochester Hills Public Library Board of Trustees

Other Business





PLAN A: RHPL Budget Plan
Year Ending December 31, 2026

PLAN A: Budget Summary

(Both contract communities approve new contract)

	2024 Audited	2025 Budget	2025 Projected	2026 Proposed	Details
Revenue					
Rochester Hills	3,275,463	5,267,500	5,267,500	5,484,900	Assumes RHPL will levy full millage rates (Headlee reduced) in 2026
Rochester	592,521	609,540	622,626	838,690	City of Rochester approved their new contract on 7/28/25
Oakland Township	1,021,440	1,093,336	1,093,336	1,447,660	Assumes OT passes millage proposals and new contract is approved
State Aid	152,725	154,900	158,000	158,300	
Oakland County	305,644	305,500	305,500	314,700	
Library fines & fees	64,379	42,000	60,000	58,800	Estimates a small decrease due to decreasing daily fine rates in 2025
Other income	478,156	307,600	548,938	521,950	
Total Revenue	\$ 5,890,328	\$ 7,780,376	\$ 8,055,900	\$ 8,825,000	
Expenditures					
Personnel	2,482,214	2,818,600	2,818,600	3,036,900	Proposed 2% cost of living increase for staff + step increases, new positions include a PT School Outreach Librarian
Benefits	583,059	663,100	663,100	820,900	Medical insurance increased 8%, proposed increase to pension
Library Materials	781,699	1,200,000	1,200,000	1,451,800	16.5% percent of budget, the highest it has ever been
Operations & Utilities	593,690	623,000	623,000	674,500	
Major Projects	672,844	1,396,000	610,000	2,095,000	Includes YS update and HVAC projects
Prof/Contractual Serv	61,614	102,800	102,800	247,400	
Programs	54,718	75,000	75,000	90,000	
Other Operating	179,974	276,740	176,740	396,500	(\$200K in contingency, added to fund balance if unused)
Total Expenses	\$ 5,409,812	\$ 7,155,240	\$ 6,269,240	\$ 8,813,000	
Beginning fund balance		\$3,069,902	\$3,069,902	\$4,856,562	
Revenue over expense		\$625,136	\$1,786,660		
Ending fund balance	\$3,069,902	\$3,695,038	\$4,856,562	\$4,856,562	
Restricted fund balance				\$675,000	(\$675,000 was assigned in 2024 for roof replacement)
Unrestricted fund balance				\$4,181,562	Unrestricted fund balance shall be 17% of expenditures (\$1,500,250)

Rochester Hills Public Library

Budget Plan

	Year Ending December 31, 2026			
	2024 Audited	2025 Budget	2025 Projected	2026 Budget
Revenue				
Property Taxes (City of Rochester Hills)	\$3,275,463	\$5,267,500	\$5,267,500	\$5,484,900
Service Contracts:				
City of Rochester	592,521	609,540	622,626	838,690
Oakland Township	1,021,440	1,093,336	1,093,336	1,447,660
Total Service Contracts	\$1,613,961	\$1,702,876	\$1,715,962	\$2,286,350
State Aid	152,725	154,900	158,000	158,300
Oakland Talking Book Service	155,365	160,000	160,000	164,800
Oakland County (penal fines)	150,279	145,500	145,500	149,900
Library Fines and Fees	64,379	42,000	60,000	58,800
Investment Income	183,369	55,100	271,000	284,000
Gifts:				
Designated Gifts - General	4,395	10,000	8,400	8,450
Designated Gifts - Friends of RHPL	190,000	190,000	211,000	167,000
Undesignated Gifts	47,652	35,000	39,000	40,000
Total Gifts	\$242,047	\$235,000	\$258,400	\$215,450
Other Income:				
Miscellaneous & Grants	52,740	17,500	19,538	22,500
Total Other Income	\$52,740	\$17,500	\$19,538	\$22,500
Total Revenue	\$5,890,328	\$7,780,376	\$8,055,900	\$8,825,000

Rochester Hills Public Library

Budget Plan

Expenditures	Year Ending December 31, 2026			
	2024 Audited	2025 Budget	2025 Projected	2026 Budget
Personnel:				
Salaries and Wages	2,482,214	2,818,600	2,818,600	3,036,900
Employee Benefits	583,059	663,100	663,100	820,900
Total Personnel	\$3,065,273	\$3,481,700	\$3,481,700	\$3,857,800
Library Materials:				
Books	280,764	379,700	379,700	475,000
Audiovisual	59,260	94,900	94,900	94,800
Print & Electronic Subscriptions, Innovative Items	441,675	725,400	725,400	882,000
Total Library Materials	\$781,699	\$1,200,000	\$1,200,000	\$1,451,800
Facilities and Equipment:				
Bookmobile Maintenance	12,187	17,500	17,500	
IT Equipment Maintenance	127,650	122,000	122,000	168,000
Facilities Maintenance	224,135	262,500	262,500	257,500
Insurance	23,750	20,000	20,000	24,000
Voice and Data Services	18,110	26,000	26,000	30,000
Utilities	187,858	175,000	175,000	195,000
Total Facilities and Equipment	\$593,690	\$623,000	\$623,000	\$674,500
Major Projects	\$672,844	1,396,000	610,000	\$2,095,000
Professional and Contractual Services	\$61,614	\$102,800	\$102,800	\$247,400
Programs (underwritten by Friends of RHPL)	\$54,718	\$75,000	\$75,000	\$90,000
Other Operating Expenses:				
Postage	37,083	22,000	22,000	28,000
Promotion and Printing (underwritten by FRHPL)	57,627	67,340	67,340	61,500
Staff Memberships & Development (underwritten by FRHPL)	37,797	42,200	42,200	50,800
Supplies	30,148	32,200	32,200	42,200
Miscellaneous (OTBS supplies, tax refunds)	17,319	13,000	13,000	14,000
Contingency	0	100,000	0	200,000
Total Other Operating Expenditures	\$179,974	\$276,740	\$176,740	\$396,500
Total Expenditures	\$5,409,812	\$7,155,240	\$6,269,240	\$8,813,000

Rochester Hills Public Library

Budget Plan

			Year Ending December 31, 2026	
			<u>Amount</u>	<u>Budget</u>
Rochester Hills				
General Levy				
2025 Taxable Value	\$4,960,527,374			
Brownfield Capture	(23,760,890)			
Captured Value of LDFA	(34,947,050)			
Disabled Veterans Exemption Loss	(24,225)			
Total Taxable Value	\$4,901,795,209			
2025 Headlee Adjusted Tax Rate	0.0011110	\$5,445,895		
Revenue Amount				
2025 Taxable Value / Industrial Facilities Tax (IFT)-New	\$7,271,930			
(less Local Development Finance Authority [LDFA])	(4,704,770)			
Total Taxable Value	\$ 2,567,160			
2025 Adjusted Tax Rate @50%	0.0005555	\$1,427		
Revenue Amount				
2025 Taxable Value / IFT - Rehab	\$1,100,000			
2025 Adjusted Tax Rate	0.0011110	\$1,223		
Anticipated Personal Property Tax Reimbursement		\$36,350		
Total Rochester Hills Revenue		\$5,484,895		\$5,484,900
City of Rochester				
Service Contract (January - December)				
2025 Taxable Value	\$1,069,101,180			
DDA TIFA	(121,407,990)			
Brownfield Captured Value	(27,160)			
Total Taxable Value	\$947,666,030			
Contract Tax Rate (fixed)	0.000885	\$838,685		
Total Rochester Revenue				\$838,690
Oakland Township				
Service Contract (January - December)				
2025 Taxable Value	\$2,044,428,070			
2025 Headlee Adjusted Tax Rate	0.0007081	\$1,447,660		
Total Oakland Township Revenue				\$1,447,660
State Aid				
Legal Service Population (State of Michigan per capita amount)		1.07		
City of Rochester Hills	76,300	81,800		

City of Rochester	13,035	14,000		
Oakland Township	20,067	21,500		
OTBS State Aid		<u>41,000</u>	\$158,300	\$158,300
County Revenue				
Penal Fines				
Legal Service Population (estimate per capita)		\$1.37		
City of Rochester Hills	76,300	104,500		
City of Rochester	13,035	17,900		
Oakland Township	20,067	<u>27,500</u>	149,900	
Oakland Talking Book Service		<u>164,800</u>	<u>164,800</u>	
Total Revenue from Oakland County			\$314,700	\$314,700
Library Fines & Fees (includes copier revenue)			\$58,800	\$58,800
Gifts and Donations				
Investment Income on operating fund, trust funds, and plant fund			\$284,000	\$284,000
Designated gifts - General		8,500		
Designated gifts - Friends		167,000		
Undesignated gifts		<u>40,000</u>		
Total Gifts			<u>\$215,500</u>	\$215,500
Miscellaneous (vending machine, & reimbursable income)		15,000		
Grants		7,500		
Total Other Income			\$22,500	<u>\$22,500</u>
Total Revenue				<u>\$8,825,050</u>

Rochester Hills Public Library

Budget Plan

Account #		Year Ending December 31, 2026		
	Personnel	Salaries	Wages	Budget
	Salaries and Wages			
	Salaries and Wages	2,377,563	538,486	2,916,000
	Sunday Staff		95,815	95,800
	Employment Payouts			25,100
	Total Salaries and Wages			\$3,036,900
	Employee Benefits	Rates		
	FICA (Social Security & Medicare)			
	Payroll	3,036,900		
	Medical Incentive	6,000		
		<u>3,042,900</u>		
	<u>Rate:</u>			
5208-40	Medicare	0.0145	44,122	
	Social Security	0.062	188,660	
	Total FICA Payments	0.0765	232,782	232,800
5203-40	Pension Contributions			
	Pension Eligible Payroll	2,377,563		
	Rate	<u>0.1000</u>		
	Total Pension Contributions		237,756	237,800
5202-40	Dental Insurance Benefits		21,484	21,500
5202-50	Vision care Benefits		3,587	3,600
5201-40	Health Insurance Benefits		300,060	
	Medical Incentives		<u>6,000</u>	
			306,060	306,100
5209-40	Legal Benefits for Employees		6,900	6,900
5601-00	Workers' Compensation Insurance		3,000	3,000
	Unemployment - Self Insured		0	0
	Short Term Disability - Self Insured		0	0
5206-40	Long-Term Disability, per \$100 Total			
	Total Salaries	3,036,900		
	Rate/\$100	<u>0.3000</u>	9,111	<u>9,200</u>
	Total Employee Benefits			\$820,900
	Total Personnel:			\$3,857,800

Library Materials			Amount	Budget
Books				
5301-10	Adult & Teen	275,000		
5301-30	Outreach, OTBS, & Bookmobile	80,000		
5301-20	Youth	<u>120,000</u>		
	Total Books		475,000	475,000
Audiovisual Materials				
Audio Recordings - Book				
5303-10	Adult Talking Books & Kits	15,000		
5303-30	Outreach & Bookmobile	6,800		
5303-20	Youth audio books	5,000	36,800	
5303-22	Youth kits	<u>10,000</u>		
	Total Audio Recordings - Book	36,800		
Audio Recordings - Music				
5303-11	Adult	1,500		
5303-20	Youth	<u>1,000</u>	2,500	
	Total Audio Recordings - Music			
DVD's				
5306-10 & 12	Adult	30,000		
5306-30	Outreach & Bookmobile	8,600		
5306-20	Youth	<u>8,000</u>	46,600	
	Total DVD's			
5306-13	Video Games & Teen Anime	8,900	8,900	
	Total Audiovisual Materials			94,800
5301-50	Processing and re-binding	34,000	34,000	34,000
5302-13	Electronic Materials			
	eBooks & eAudio	320,000		
	Streaming content (eBooks, audiobooks, video, and music)	292,175		
	eMagazines & online newspapers	63,200		
	Licensed Databases	83,790		
	Other eResources (reading log, training modules, Local Hop calendar, e	<u>52,760</u>		
	Total Electronic Materials		812,000	812,000
5303-50	Innovative Items (WiFi hotspots, experiential learning)	18,000	18,000	18,000
5302-00	Print Subscriptions	18,000	18,000	<u>18,000</u>
	Total Library Materials			<u>\$1,451,800</u>

Programs (underwritten by Friends of RHPL)			Amount	Budget
6200-10	Adult	5,500		
6200-11	Teen	4,000		
6200-60	Makerspace	5,000		
6200-20	Youth	18,000		
6200-21	Youth Program Materials - toys and manipulatives	1,500		
6200-30	Outreach	4,000		
6200-40	Community Relations Programs	35,000		
6200-50	Systemwide (SRP, Winter Fun)	17,000		
Total Programs			90,000	\$90,000
Facilities and Equipment				
5306-80	Bookmobile Operation (includes insurance, and maintenance)			
6500 to 6508	IT Equipment & Equipment Leases			
	IT Minor Equipment (\$500 - \$2,500)	15,000		
	ILS Maintenance-includes LEAP & Overdrive connection	117,510		
	Copier maintenance	8,500		
6506-00	Software Maintenance & Support (Google backups, Unitrends cloud backup)	27,000	168,010	168,000
6401-00	Facilities Maintenance (service contracts)			
	Aquarium (Aquarium Design)	4,000		
	Cleaning services (includes window and carpet cleaning)	110,000		
	Elevator (TK)	2,800		
	Grounds (White Birch)	20,000		
	Miscellaneous (flag maintenance, piano)	950		
	Pest Remediation (EcoShield)	800		
	Security system (Guardian Alarm)	2,700		
	Snow removal (McClelland)	15,000		
	Trash collection (GFL)	5,500		
	Water treatment (Culligan)	2,000	163,750	163,800
6402-00	Cleaning Supplies (for public areas & bathrooms)	15,500	15,500	15,500
6402-10	Maintenance Supplies (water softener salt, light bulbs, basic materials)	5,000	5,000	5,000
6403-00	General Maintenance and Repairs			
	Specialized cleaning every other year (asphalt striping or sandblasting)	13,700		
	Fire alarm inspection/extinguishers	3,500		
	HVAC repairs	26,000		
	Roof inspection (Butcher & Butcher)	2,000		
	Sprinkler system	2,000		
	Windows,doors, and seals	6,000		
	Miscellaneous	10,500	63,700	63,700
				\$248,000

			Amount	Budget
5602-00	Insurance (liability for building, contents, and D&O)	24,000	24,000	24,000
6509-00	Automated Materials Handling			
	Hardware	1,500		
	Software and maintenance agreement	8,000	9,500	9,500
	Voice & Data Services			
5401-05	Phone Connection (basic and mobile services)	15,000		
5401-10	Internet Connection	15,000	30,000	30,000
	Utilities			
5503-00	Electric	172,000		
5502-00	Gas	20,000		
5501-00	Water	3,000	195,000	195,000
	Total Facilities and Equipment			\$674,500
8000	Major Projects			
	Emergency lighting & LED lighting improvements	33,000		
	Proximity passes for all doors	36,000		
	Upgrade security system	28,000		
	Digital screens	9,000		
	HVAC improvements	1,004,000		
	YS Space Assessment and new furnishings	985,000	2,095,000	\$2,095,000
	Professional and Contractual Services			
5702-00	Audit	15,500		
5701-30	Fine Recovery & New Resident Service	5,500		
5709-00	Consultants (architects, building consultants)	180,000		
5704-00	MeLCat Delivery & Cataloging Service	6,100		
5703-20	Credit Card & Banking Fees	5,200		
5703-11	Flexible Spending Administration Fees	1,100		
5703-00	Legal	10,000		
5703-10	Payroll (includes ACA reporting)	24,000	247,400	\$247,400
	Other Operating Expenditures			
6000-40	Mileage \$0.70 per mile (adjusted annually as per IRS rate)		3,300	3,300
5402-00	Postage (includes quarterly newsletter)		28,000	28,000
	Postmaster (bulk mail)	22,500		
	Mailings	5,500		
	Promotion and Printing (underwritten by Friends of RHPL)			
5910-00	Newsletter Printing & sorting to post offices	50,000		
5930-00	Special Printing (brochures, business cards, letterhead, checks)	10,000		
5950-00	Software, licensing, and miscellaneous	1,500	61,500	61,500

	Professional Development (underwritten by Friend of RHPL)		Amount	Budget
6100-50	Memberships in Professional Associations	16,635		
6100-60	Workshops and Conferences	<u>30,830</u>	47,465	47,500
5800-00	Supplies (items under \$500)			
5809-00	Marketing supplies and promotional swag	10,200		
5940-00	Makerspace supplies	4,000		
5802-00,5803-00	Circulation & cataloging supplies	13,000		
5801 to 5807	Copier paper & toner, office & other supplies	<u>15,000</u>	42,200	42,200
	Miscellaneous			
5306-82	OTBS office supplies, newsletter, outreach module	6,500		
7009-50	Tax Tribunal Refunds	500		
7009-70	Staff In-Service Day Training and staff recognition (underwritten by FRPL)	2,000		
7009-60	Volunteer Recognition (underwritten by FRPL)	<u>5,000</u>	14,000	14,000
7202-00	Contingency		200,000	<u>200,000</u>
	Total Other Operating Expenditures			\$396,500
	Total Expenditures			<u>\$8,813,000</u>



ROCHESTER HILLS
PUBLIC LIBRARY

PLAN B: RHPL Budget Plan
Year Ending December 31, 2026

PLAN B: Budget Summary

(One contract community approves new contract and other contract is terminated)

	2024 Audited	2025 Budget	2025 Projected	2026 Proposed	Details
Revenue					
Rochester Hills	3,275,463	5,267,500	5,267,500	5,484,900	Assumes RHPL will levy full millage rates (Headlee reduced) in 2026
Rochester	592,521	609,540	622,626	838,690	Assumes City of Rochester approves new contract
Oakland Township	1,021,440	1,093,336	1,093,336	0	Assumes worst case scenario that OT does not pass millage increase and contract must be terminated
State Aid	152,725	154,900	158,000	158,300	
Oakland County	305,644	305,500	305,500	314,700	
Library fines & fees	64,379	42,000	60,000	58,800	Estimates a small decrease due to decreasing daily fine rates in 2025
Other income	478,156	307,600	548,938	521,950	
Total Revenue	\$ 5,890,328	\$ 7,780,376	\$ 8,055,900	\$ 7,377,340	16% decrease if OT cannot fulfill contract terms
Expenditures					
Personnel	2,482,214	2,818,600	2,818,600	3,002,100	Eliminates proposed School Outreach Librarian
Benefits	583,059	663,100	663,100	721,100	Holds pension contribution to 6% of salary
Library Materials	781,699	1,200,000	1,200,000	1,106,000	Assumes that fewer people from OT can borrow materials
Operations - Facilities and I	593,690	623,000	623,000	686,500	
Major Projects	672,844	1,396,000	610,000	1,262,840	Trimmed YS refresh; prioritized only the most urgent HVAC needs
Prof/Contractual Serv	61,614	102,800	102,800	225,400	
Programs	54,718	75,000	75,000	65,000	Assumes that fewer people from OT can attend programs
Other Operating	179,974	276,740	176,740	308,400	Assumes fewer people in OT will receive newsletter & marketing
Total Expenses	\$ 5,409,812	\$ 7,155,240	\$ 6,269,240	\$ 7,377,340	
Beginning fund balance		\$3,069,902	\$3,069,902	\$4,856,562	
Revenue over expense		\$625,136	\$1,786,660		
Ending fund balance	\$3,069,902	\$3,695,038	\$4,856,562	\$4,856,562	
Restricted fund balance				\$675,000	(\$675,000 was assigned in 2024 for roof replacement)
Unrestricted fund balance				\$4,181,562	Unrestricted fund balance shall be 17% of expenditures (\$1,254,148)

Rochester Hills Public Library

Budget Plan

	Year Ending December 31, 2026			
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Revenue				
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Total Other Income	\$52,740	\$17,500	\$19,538	\$22,500
Total Revenue	\$5,890,328	\$7,780,376	\$8,055,900	\$7,377,340

Rochester Hills Public Library

Budget Plan

		Year Ending December 31, 2026		
		2024	2025	2025
		Audited	Budget	Projected
				2026
				Budget
Expenditures				
Personnel:				
Salaries and Wages		2,482,214	2,818,600	2,818,600
Employee Benefits		583,059	663,100	663,100
Total Personnel		\$3,065,273	\$3,481,700	\$3,481,700
Library Materials:				
Books		280,764	379,700	379,700
Audiovisual		59,260	94,900	94,900
Print & Electronic Subscriptions, Innovative Items		441,675	725,400	725,400
Total Library Materials		\$781,699	\$1,200,000	\$1,200,000
Facilities and Equipment:				
Bookmobile Maintenance		12,187	17,500	17,500
IT Equipment Maintenance		127,650	122,000	122,000
Facilities Maintenance		224,135	262,500	262,500
Insurance		23,750	20,000	20,000
Voice and Data Services		18,110	26,000	26,000
Utilities		187,858	175,000	175,000
Total Facilities and Equipment		\$593,690	\$623,000	\$623,000
Major Projects		\$672,844	1,396,000	610,000
Professional and Contractual Services		\$61,614	\$102,800	\$102,800
Programs (underwritten by Friends of RHPL)		\$54,718	\$75,000	\$75,000
Other Operating Expenses:				
Postage		37,083	22,000	22,000
Promotion and Printing (underwritten by FRHPL)		57,627	67,340	67,340
Staff Memberships & Development (underwritten by FRHPL)		37,797	42,200	42,200
Supplies		30,148	32,200	32,200
Miscellaneous (OTBS supplies, tax refunds)		17,319	13,000	13,000
Contingency		0	100,000	0
Total Other Operating Expenditures		\$179,974	\$276,740	\$176,740
Total Expenditures		\$5,409,812	\$7,155,240	\$6,269,240

Rochester Hills Public Library

Budget Plan

			Year Ending December 31, 2026	
			<u>Amount</u>	<u>Budget</u>
Rochester Hills				
General Levy				
2025 Taxable Value	\$4,960,527,374			
Brownfield Capture	(23,760,890)			
Captured Value of LDFA	(34,947,050)			
Disabled Veterans Exemption Loss	(24,225)			
Total Taxable Value	\$4,901,795,209			
2025 Headlee Adjusted Tax Rate	0.0011110	\$5,445,895		
Revenue Amount				
2025 Taxable Value / Industrial Facilities Tax (IFT)-New	\$7,271,930			
(less Local Development Finance Authority [LDFA])	(4,704,770)			
Total Taxable Value	\$ 2,567,160			
2025 Adjusted Tax Rate @50%	0.0005555	\$1,427		
Revenue Amount				
2025 Taxable Value / IFT - Rehab	\$1,100,000			
2025 Adjusted Tax Rate	0.0011110	\$1,223		
Anticipated Personal Property Tax Reimbursement		\$36,350		
Total Rochester Hills Revenue		\$5,484,895		\$5,484,900
City of Rochester				
Service Contract (January - December)				
2025 Taxable Value	\$1,069,101,180			
DDA TIFA	(121,407,990)			
Brownfield Captured Value	(27,160)			
Total Taxable Value	\$947,666,030			
Contract Tax Rate (fixed)	0.000885	\$838,685		
Total Rochester Revenue				\$838,690
Oakland Township				
Service Contract (January - December)				
2025 Taxable Value	\$0			
2025 Headlee Adjusted Tax Rate	0.0007081	\$0		
Total Oakland Township Revenue				\$0
State Aid				
Legal Service Population (State of Michigan per capita amount)		1.07		
City of Rochester Hills	76,300	81,800		

City of Rochester	13,035	14,000		
Oakland Township	20,067	21,500		
OTBS State Aid		<u>41,000</u>	\$158,300	\$158,300
County Revenue				
Penal Fines				
Legal Service Population (estimate per capita)		\$1.37		
City of Rochester Hills	76,300	104,500		
City of Rochester	13,035	17,900		
Oakland Township	20,067	<u>27,500</u>	149,900	
Oakland Talking Book Service		<u>164,800</u>	<u>164,800</u>	
Total Revenue from Oakland County			\$314,700	\$314,700
Library Fines & Fees (includes copier revenue)			\$58,800	\$58,800
Gifts and Donations				
Investment Income on operating fund, trust funds, and plant fund			\$284,000	\$284,000
Designated gifts - General		8,500		
Designated gifts - Friends		167,000		
Undesignated gifts		<u>40,000</u>		
Total Gifts			<u>\$215,500</u>	\$215,500
Miscellaneous (vending machine, & reimbursable income)		15,000		10,000
Grants		7,500		
Total Other Income			\$22,500	<u>\$22,500</u>
Total Revenue				<u><u>\$7,377,390</u></u>

Budget Plan

Account #		Year Ending December 31, 2026		
	Personnel	<u>Salaries</u>	<u>Wages</u>	<u>Budget</u>
	Salaries and Wages			
	Salaries and Wages	2,344,087	536,971	2,881,100
	Sunday Staff		95,815	95,800
	Employment Payouts			25,200
	Total Salaries and Wages			\$3,002,100
	Employee Benefits	Rates		
	FICA (Social Security & Medicare)			
	Payroll	3,002,100		
	Medical Incentive	<u>6,000</u>		
		3,008,100		
	<u>Rate:</u>			
5208-40	Medicare	0.0145	43,617	
	Social Security	<u>0.062</u>	<u>186,502</u>	
	Total FICA Payments	0.0765	230,120	230,200
5203-40	Pension Contributions			
	Pension Eligible Payroll	2,344,087		
	Rate	<u>0.0600</u>		
	Total Pension Contributions		140,645	140,700
5202-40	Dental Insurance Benefits		21,484	21,500
5202-50	Vision care Benefits		3,587	3,600
5201-40	Health Insurance Benefits		300,060	
	Medical Incentives		<u>6,000</u>	
			306,060	306,100
5209-40	Legal Benefits for Employees		6,900	6,900
5601-00	Workers' Compensation Insurance		3,000	3,000
	Unemployment - Self Insured		0	0
	Short Term Disability - Self Insured		0	0
5206-40	Long-Term Disability, per \$100 Total			
	Total Salaries	3,002,100		
	Rate/\$100	<u>0.3000</u>	9,006	<u>9,100</u>
	Total Employee Benefits			\$721,100
	Total Personnel:			\$3,723,200

Library Materials			Amount	Budget
Books				
5301-10	Adult & Teen	190,000		
5301-30	Outreach, OTBS, & Bookmobile	68,000		
5301-20	Youth	<u>100,000</u>		
	Total Book Materials		358,000	358,000
Audiovisual Materials				
Audio Recordings - Book				
5303-10	Adult Talking Books & Kits	12,750		
5303-30	Outreach & Bookmobile	5,700		
5303-20	Youth audio books	4,250	31,000	
	Youth kits	<u>8,300</u>		
	Total Audio Recordings - Book	31,000		
Audio Recordings - Music				
5303-11	Adult	1,275		
5303-20	Youth	<u>850</u>	2,125	
	Total Audio Recordings - Music			
DVD's				
5306-10 & 12	Adult	25,000		
5306-30	Outreach & Bookmobile	7,300		
5306-20	Youth	<u>6,700</u>	39,000	
	Total DVD's			
5306-13	Video Games & Teen Anime	7,545	7,545	
	Total Audiovisual Materials			79,670
5301-50	Processing, Interlibrary loan, binding	33,330	33,330	33,330
5302-13	Electronic Materials - (eBooks, licensed databases, online resources)			
	eBooks & eAudio	210,000		
	Streaming content (eBooks, audiobooks, video, and music)	217,175		
	eMagazines & online newspapers	63,200		
	Licensed Databases	68,790		
	Other eResources (reading log, training modules, Local Hop calendar, e	<u>43,760</u>		
	Total Eletronic Materials	603,000	603,000	603,000
5303-50	Innovative Items (WiFi hotspots, experiential learning)	15,000	15,000	15,000
5302-00	Print Subscriptions	17,000	17,000	<u>17,000</u>
	Total Library Materials			<u>\$1,106,000</u>

Programs (underwritten by Friends of RHPL)			Amount	Budget
6200-10	Adult	5,500		
6200-11	Teen	4,000		
NEW	Makerspace	5,000		
6200-20	Youth	15,000		
6200-21	Youth Program Materials - toys and manipulatives	1,500		
6200-30	Outreach	4,000		
6200-40	Community Relations Programs	15,000		
6200-50	Systemwide (SRP, Winter Fun)	15,000		
Total Programs			65,000	\$65,000
Facilities and Equipment				
5306-80	Bookmobile Operation (includes insurance, and maintenance)		12,000	12,000
6500 to 6508	IT Equipment & Equipment Leases			
	IT Minor Equipment (\$500 - \$2,500)	15,000		
	ILS Maintenance-includes LEAP & Overdrive connection	117,510		
	Copier maintenance	8,500		
6506-00	Software Maintenance & Support (Google backups, Unitrends cloud backup)	27,000	168,010	168,000
6401-00	Facilities Maintenance (service contracts)			
	Aquarium (Aquarium Design)	4,000		
	Cleaning services (includes window and carpet cleaning)	110,000		
	Elevator (TK)	2,800		
	Grounds (White Birch)	20,000		
	Miscellaneous (flag maintenance, piano)	950		
	Pest Remediation (EcoShield)	800		
	Security system (Guardian Alarm)	2,700		
	Snow removal (McClelland)	15,000		
	Trash collection (GFL)	5,500		
	Water treatment (Culligan)	2,000	163,750	163,800
6402-00	Cleaning Supplies (for public areas & bathrooms)	15,500	15,500	15,500
6402-10	Maintenance Supplies (water softener salt, light bulbs, basic materials)	5,000	5,000	5,000
6403-00	General Maintenance and Repairs			
	Specialized cleaning every other year (asphalt striping or sandblasting)	13,700		
	Fire alarm inspection/extinguishers	3,500		
	HVAC repairs	26,000		
	Roof inspection (Butcher & Butcher)	2,000		
	Sprinkler system	2,000		
	Windows,doors, and seals	6,000		
	Miscellaneous	10,500	63,700	63,700
				\$248,000

			Amount	Budget
5602-00	Insurance (liability for building, contents, and D&O)	24,000	24,000	24,000
	Automated Materials Handling			
	Hardware	1,500		
	Software and maintenance agreement	8,000	9,500	9,500
	Voice & Data Services			
5401-05	Phone Connection (basic and mobile services)	15,000		
5401-10	Internet Connection	15,000	30,000	30,000
	Utilities			
5503-00	Electric	172,000		
5502-00	Gas	20,000		
5501-00	Water	3,000	195,000	195,000
	Total Facilities and Equipment			\$686,500
8000	Major Projects			
	Emergency lighting & LED lighting improvements	23,000		
	Proximity passes for all doors	36,000		
	Upgrade security system	28,000		
	Digital screens	9,000		
	HVAC improvements	471,840		
	YS Space Assessment and new furnishings	695,000	1,262,840	\$1,262,840
	Professional and Contractual Services			
5702-00	Audit	15,500		
5701-30	Fine Recovery & New Resident Service	5,500		
5709-00	Consultants (architects, building consultants)	158,000		
5704-00	MeLCat Delivery & Cataloging Service	6,100		
5703-20	Credit Card & Banking Fees	5,200		
5703-11	Flexible Spending Administration Fees	1,100		
5703-00	Legal	10,000		
5703-10	Payroll (includes ACA reporting)	24,000	225,400	\$225,400
	Other Operating Expenditures			
6000-40	Mileage \$0.70 per mile (adjusted annually as per IRS rate)		3,300	3,300
5402-00	Postage (includes quarterly newsletter)		24,000	24,000
	Postmaster (bulk mail)	22,500		
	Mailings	5,500		
	Promotion and Printing (underwritten by Friends of RHPL)			
5910-00	Newsletter Printing & sorting to post offices	42,000		
5930-00	Special Printing (brochures, business cards, letterhead, checks)	10,000		
5950-00	Software, licensing, and miscellaneous	1,500	53,500	53,500

			<u>Amount</u>	<u>Budget</u>
	Professional Development (underwritten by Friend of RHPL)			
6100-50	Memberships in Professional Associations	16,720		
6100-60	Workshops and Conferences	<u>30,830</u>	47,550	47,600
5800-00	Supplies (items under \$500)			
5809-00	Marketing supplies and promotional swag	9,500		
5940-00	Makerspace supplies	3,500		
	Circulation & cataloging supplies	13,000		
5801 to 5807	Copier paper & toner, office & other supplies	<u>15,000</u>	41,000	41,000
	Miscellaneous			
5306-82	OTBS office supplies, newsletter, outreach module	6,500		
7009-50	Tax Tribunal Refunds	500		
7009-70	Staff In-Service Day Training and staff recognition (underwritten by FRPL)	2,000		
7009-60	Volunteer Recognition (underwritten by FRPL)	<u>5,000</u>	14,000	14,000
7202-00	Contingency		125,000	<u>125,000</u>
	Total Other Operating Expenditures			\$308,400
	Total Expenditures			<u>\$7,377,340</u>