

**Rochester Hills Public Library  
Board of Trustees Meeting**

**August 21, 2023**

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, August 21, 2023. The President called the meeting to order at 8:01 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Melinda Deel, Anne Kucher, Julianne Reyes, and Chuck Stouffer. Bob Bonam was absent and excused.

Guests included Library Director Juliane Morian and Oakland Township Library President, Michael Tyler. Alice Moo, City of Rochester liaison was absent and excused.

Two members of the public were present.

- II. Public Hearing on the proposed 2024 RHPL Budget Plan
  - A. Ms. Lawson opened the public hearing on the proposed 2024 RHPL Budget Plan and solicited feedback from the public. There was no public comment and the public hearing was closed at 8:02pm.
- III. Public Comments – None
- IV. Minutes
  - A. On a motion by Mr. Stouffer, which Ms. Deel seconded, the board unanimously approved the regular meeting minutes from July 17, 2023 with no discussion.
- V. Treasurer's Report was reviewed and filed.
- VI. Monthly Bills
  - A. On a motion by Ms. Deel, which Mr. Stouffer seconded, the board unanimously approved the monthly bills for July 2023, which totaled \$376,656.48.
- VII. Communications
  - A. The board reviewed the communications with some discussion on programming, newsletter layout, and comments about a staff member choosing to wear a mask.
- VIII. Director's Report and Statistical Report
  - A. The board reviewed and filed the director's and statistical report with minor discussion on programming statistics and how youth programs showed a 105% increase in programming. Ms. Morian offered that it was likely due to the fact story time sessions resumed in the latter half of 2022, but not for the duration of the entire year like they had in 2023.
- IX. Committee Reports
  - A. Finance Committee

## August 2023 RHPL Board Minutes

1. Mr. Tyler stated that he proposed a 2024 Budget Plan to the Oakland Township Library Board that includes \$100,000 allocated for a capital project developed to increase library access to Northern Oakland Township residents.
2. On a motion by Mr. Stouffer, seconded by Ms. Deel, the board unanimously approved the budget plan for 2024 and appropriated \$5,633,000 to the general fund for the 2024 fiscal year with no discussion.

- B. Director's Evaluation Committee – Ms. Lawson reported that the committee is composed of Mr. Bonam, Ms. Reyes, and herself and work is underway. She stated that she would like to see the guidelines for reviewing the Library Director updated in 2023.

X. Other Business - none

XI. Board Comments

- A. Ms. Deel asked for an update on progress regarding a major building improvement. Ms. Morian said she is in the process of interviewing general contractors who will assist with a significant renovation on the first floor lobby and first-floor bathrooms. A construction manager can then be tasked with providing a detailed cost-estimate and timeline for project completion, which will be presented to the board.

XII. Questions from the Liaisons - none

XIII. The regular meeting adjourned at 9:06 pm.

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Anne Kucher, Secretary