

DETACH, FOLD, AND RETURN

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Place  
postage  
here.

Outreach & Bookmobile Services  
Rochester Hills Public Library  
500 Olde Towne Road  
Rochester, MI 48307

# Books *by* Mail

A free service provided to  
homebound RHPL cardholders  
in Rochester, Rochester Hills,  
and Oakland Township.



ROCHESTER HILLS  
PUBLIC LIBRARY

# Books By Mail Service

## Eligibility

Books By Mail is a free service provided to RHPL patrons who are physically unable to come to the library because of a disability, illness, or public health concerns.

## Receiving Your Library Materials



Materials are mailed directly to your home at no charge. Some types of library materials are excluded from this service. RHPL cardholders may submit requests by phone, mail, or online. Requests may be by author, title, subject, or type of material.

Fill out the attached application and mail it to the library or apply online at [rhpl.org/books-by-mail-form](http://rhpl.org/books-by-mail-form). RHPL will contact you to discuss delivery. If you do not have a Rochester Hills Public Library card, you can apply for one over the phone.

## Returning Your Library Materials

Each delivery bag you receive includes pre-paid return postage and a return label. Place the materials in the delivery bag you received, zip, and seal the bag with the secure tie. Reverse the address label on the bag and drop the bag in a postal box. Return items in the same delivery bag they came in to ensure postage is correct.

# Rochester Hills Public Library Books By Mail Application

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

RHPL Card Number \_\_\_\_\_

Reading Interests \_\_\_\_\_

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\_\_\_\_\_

I would like the Rochester Hills Public Library to keep track of my Books By Mail reading history.

Yes  No

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Need help?

If you have questions, please call 248-650-7150.